

MINUTES OF THE REGULAR MEETING OF THE PARK AND RECREATION COMMITTEE (PARC)
HELD ON WEDNESDAY, OCTOBER 16, 2024 at 6:30 P.M.
IN PERSON AT THE MCSD OFFICE – 1656 SUTTER ROAD, MCKINLEYVILLE, CALIFORNIA

Agenda Item I –

a. Introductions, Call To Order, & Flag Salute

The meeting was called to order at 6:39 p.m. with following committee members in attendance in person at the MCSD Office:

Phil Heidrick
Johnny Calkins
Jane Fusek
Julie Gianini-Previde
Dana Merrill
**Patti Stuart (alternate)

Absent:

Charlie Caldwell
Heidi Conzelmann
John Kulstad - Sick
Jennifer Ortega - Vice Chair
Ciara Torres – Parent/Teacher Conf.
*Scott Binder - MCSD Board Director (non-voting member)

Staff in Attendance:

Kirsten Messmer

Members of the Public:

Evan Schwartz

The Pledge of Allegiance was led by Phil Heidrick.

b. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Committee Member Gianini-Previde; **Second:** Committee Member Stuart

There were no comments from the Committee or public.

Roll Call: Ayes: Heidrick, Calkins, Fusek, Gianini-Previde, Merrill, Stuart Nays: None Absent: Caldwell, Conzelmann, Kulstad, Ortega, Torres

Motion Summary: Motion passed.

c. Approval of the September 18, 2024 Meeting Minutes

Motion: It was moved to approve the September 18 Meeting Minutes.

Motion by: Committee Member Merrill; **Second:** Committee Member Heidrick

There were no comments from the Committee or public.

Roll Call: Ayes: Heidrick, Calkins, Fusek, Gianini-Previde, Merrill, Stuart Nays: None Absent: Caldwell, Conzelmann, Kulstad, Ortega, Torres

Motion Summary: Motion passed.

Agenda Item II – Communications

No Communications

Agenda Item III – Public Comment

No Public Comment

Agenda Item IV – Possible Addition of Tribal Land Acknowledgement to PARC Procedures

Parks & Recreation Director Mesmer presented the item, giving an update on it's current status; which is that we are waiting to hear back from Michelle Vassel, the Tribal Administrator for the Wiyot Tribe. This was an informational item. No action was taken.

Agenda Item V – Review and Consider Potential Adjustment to Meeting Time

Given the last two meetings barely had a quorum, the committee discussed if changing the time of the meeting would help with member attendance.

Motion: It was moved to change the start time of our meetings from 6:30pm to 6:00pm beginning with the November 20, 2024 PARC Meeting.

Motion by: Committee Member Gianini-Previde; **Second:** Committee Member Stuart
There were no comments from the Committee or public.

Roll Call: Ayes: Heidrick, Calkins, Fusek, Gianini-Previde, Merrill, Stuart Nays: None Absent: Caldwell, Conzelmann, Kulstad, Ortega, Torres

Motion Summary: Motion passed.

Agenda Item VI – McKinleyville Community Forest Report

McKinleyville Community Forest PARC Appointee member Ortega was absent, so Director Messmer gave an update on the last MCFC Meeting. The subcommittee for the Forest Management Plan/Funding/Budget (FMPFB) at the time of the meeting has had no members of the public apply to be on the subcommittee. The Trails Plan/Infrastructure/Clean Ups/Security (TICS) subcommittee had 7 public members apply for 5 open seats. The committee ranked the applicants prior to the meeting. There was a motion to recommend to the MCSD Board of Directors to appoint the 5 highest ranking applicants, it was seconded and passed. There was also a presentation on the MCF's Interactive Map by Sam King, MCSD's GIS Analyst. No action was taken. The last item was to consider recommending that the MCSD Board of Directors Apply for the CAL FIRE Forest Health Grant. It was motioned, seconded and passed.

Agenda Item VII – Parks & Recreation Director Report

Recreation Program Updates

- *Drop-in Pickleball is back on its normal school year schedule: Monday, Wednesday and Friday mornings 9:00am to 12:00pm at the McKinleyville Activity Center. Drop in is \$4 per person.*
- *Beginning Pickleball will have two fall sessions. Session 1 is November 7-21 on Thursday evenings from 6-8pm. Session 2 is December 5-19 on Thursday evenings from 6-8pm. Registration will open October 1st. The Class Fee is \$40 for residents and \$45 for non-residents.*
- *Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.*

- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class. The Martial Arts classes are averaging 5-8 people per class.
- Fast Break Friday's is a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant. It is averaging 18-20 participants per week.
- Staff are preparing for the upcoming Youth Basketball Season. As usual the Season runs January – March for 3rd-8th Graders. Registration opened October 1st.
- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- Playgroup for children 0-5 years old runs every Thursday from 10:30am-12:30pm through the school year minus Holiday Break Weeks.
- The Tot-letics Basketball Sessions are currently accepting Registration, and have filled 25/40 spots so far (Oct. 26-Nov. 23). This program is for 3-5 year olds and hosts 40 children per class series. Enrollment for this program usually fills up.
- Staff have been preparing for the upcoming Thanksgiving week Breakout camp. Registration opened October 1st.
- The next Cooking Basics Class for Kids has not been scheduled yet, but will likely be after the holidays. But there will be more classes in this ongoing series. These classes take place in the Teen Center Kitchen on Saturdays.
- The Adult Wood Bat Softball League had 8 teams. The Humdingers took home the 2024 Woodbat Softball Champions title and trophy after winning the final tournament game on October 6.
- The upcoming Middle School Dances for the 24-25 school year have been scheduled. Five different PTO's reached out with an interest to partner on a dance. Four PTO's were selected lotto style via zoom. The line up for next year will be:
 - Friday, October 25, 2024 –~~Blue Lake PTO~~ (now Coastal Grove PTO)
 - Friday, December 6, 2024 – McKinleyville Schools PTO
 - Friday, February 7, 2025 – Jacoby Creek PTO
 - Friday, April 18, 2025 – Pacific Union PTO

Park & Facility Maintenance Updates

The Parks crew and NHES continue the routine schedule for landscape maintenance on Central Avenue and Open Space Zone landscaping. The Maintenance crew is working hard to catch up on the growth in all our landscaping areas. We are fully staffed again for the Saturday SWAP crews which started back up on Saturday, September 7. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Facility Rentals & Use

- 7 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental in September.
- 17 Pierson Park Rentals and 1 Hiller Sports Site Field Rental for a birthday party in September.

Vandalism Report

Vandalism in the restrooms at both Pierson and Hiller Park are an on-going issue.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- The open Recreation Coordinator was filled by Mason Hooven who began on August 16, 2024. He is currently being onboarded and is learning quickly.
- The new recreation database software went live on May 1st.
- Staff continues to work with MUSD to provide staff for the school districts after school programs.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, as well as serving on Fundraising Committees for the Boys & Girls Club of the Redwoods.
- Staff continues to provide support to other departments of the District; assisting with accounts payable.

Agenda Item VIII – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell) – No new information.

Fischer Ranch Estuary Project (Johnny Calkins) – No new information.

BMX Bike Track & Park at School/Washington (Charlie Caldwell) – No new information.

Community Garden (Charlie Caldwell) – No new information.

Agenda Item IX – Discuss Agenda Topics for Next Meeting

Agenda Items for next meeting:

- The Tribal Land Acknowledgement to PARC Procedures agenda item will remain on the Agenda until it can be addressed.
- Review adjustment to the PARC meeting time start time from 6:30pm to 6:00pm to improve member attendance and participation.
- PARC Alternate Application from Evan Schwartz.
- Update on flail mower.

Agenda Item X - ADJOURNMENT
Meeting Adjourned at 7:08 p.m.



Kirsten Messmer, Parks & Recreation Director