

March 4, 2025 Regular Meeting of the McKinleyville Community Forest, Forest Management Plan, Budget, and Finance Subcommittee

Time: 4:30 p.m.

Location: MCSD Conference Room, 1656 Sutter Road, McKinleyville, California

Or

Teleconference via ZOOM or Telephone

Use ZOOM MEETING ID: 867 8228 7214 (<https://us02web.zoom.us/j/86782287214>)

or DIAL IN TOLL FREE: 1-669-444-9171 (No Password Required!)

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above.

The public may submit written comments to the Board Secretary at:
comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, March 3, 2025.

Agenda

1 Call To Order & Roll Call

2 Pledge of Allegiance

3 Additions or Changes to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a

unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

4 Approval of the Agenda

5 Public Comment and Written Communications

Any person may address the Subcommittee at this time upon any subject not identified on this Agenda but within the jurisdiction of the Subcommittee; however, any matter that requires action will be referred to staff for a report of action at a subsequent Subcommittee meeting. As to matters on the Agenda, an opportunity will be given to address the Subcommittee when the matter is considered. Comments are limited to 3 minutes. Letters should be used for complex issues.

6 Consider Approval of Minutes from February 4, 2025 Subcommittee Meeting

Attachment 1 – Draft Minutes from Feb. 4, 2025 (P. 5)

7 Discuss Approach for Completion of California Forest Improvement Program (CFIP) Forest Management Plan (P. 7)

Attachment 1 – California Cooperative Forest Management Plan Template v. 07_2024 (P. 9)

Attachment 2 – CFIP Grant Award Letter (P. 39)

8 Review of Draft Community Forest Management Plan v. 2025_02_19

Attachment 1 – Draft Forest Mgmt Plan v. 2025_2_19 (P. 61)

9 Committee Member Announcements and Future Agenda Items

- Next FMP Subcommittee Meeting: April 1, 2025 @ 4:30pm
- Next MCF Committee Meeting: March 18, 2025 @ 5:30pm
- Next TICS Subcommittee Meeting: March 25, 2025 @ 5:15pm
- Continue Reviewing the Draft Forest Management Plan
- Possible review of CFIP grant projects

10 Adjournment (Estimated 6:00 p.m.)

Posted 5:00 p.m. on February 28, 2025

Pursuant to California Government Code Section 54957.5. this agenda and complete packet are available for public inspection upon request at the MCSD office, 1656 Sutter Road, McKinleyville. If

you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.

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**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
FEBRUARY 4, 2025 at 4:30 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 867 8228 7214 (<https://us02web.zoom.us/j/86782287214>)
or DIAL IN TOLL FREE: 1-669-444-9171 (No Password Required!)**

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 4:33 p.m. by Chair Creed
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Patrick Kaspari, MCSD General Manager
Kirsten Messmer, MCSD Parks and Recreation Director
Kevin Creed
Jennifer Ortega
Joel Rink
Maya Conrad

- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed

- 3. Additions to the Agenda**
There were no additions to the agenda.

4. Approval of the Agenda

Motion: It was moved to approve the current agenda.

Motion by: Kirsten Messmer; **Second:** Maya Conrad

There were no comments from the subcommittee or public.

Roll Call: Ayes: Maya Conrad, Patrick Kaspari, Kevin Creed, Joel Rink, Jennifer Ortega, Kirsten Messmer Nays: None Absent: None

Motion Summary: Motion passed.

5. Public Comment

There was no public comment.

6. Review and Approval of Minutes from January 7, 2025 Meeting

Motion: It was moved to approve the minutes from the January 7, 2025 meeting.

Motion by: Maya Conrad; **Second:** Kirsten Messmer

There were no comments from the subcommittee or public.

Roll Call: Ayes: Maya Conrad, Patrick Kaspari, Kevin Creed, Joel Rink, Jennifer Ortega, Kirsten Messmer Nays: None Absent: None

Motion Summary: Motion passed.

7. Review of Draft Forest Management Plan v. 2025_01_28

Item presented by Kevin Creed. The Committee edited the Forest Management Plan in real time and discussion ensued. Edits were made through Section 5 of the Plan. This was an information only item. No action was taken.

8. Discuss Potential Establishment of a “McKinleyville Community Forest Fund”

Item was presented by Kirsten Messmer. Kirsten updated the Committee on a meeting coming up with representatives of the Humboldt Area Foundation coming up on 02/13/2025 in the District office. This was an information only item. No action was taken.

9. Committee Announcements and Future Agenda Items

This item was presented by Patrick Kaspari. Committee Discussion ensued, mainly focused on the continued review/editing of the Forest Management Plan and the fact that there was no update on the CFIPS or CalVTP grants submitted.

10. Adjournment

Meeting adjourned at 5:45pm

Patrick Kaspari, Committee Secretary

Alternatives:

Take No Action

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

Attachment 1 – California Cooperative Forest Management Plan template v. 07_2024

Attachment 2 – CFIP Grant Award Letter and Agreement

California Cooperative Forest Management Plan

Plan Template Edition Date: July 11, 2024

Property Name:

Property Location Address:

Landowner(s) Name (print or type):

Purpose of this Plan

This Multi-Agency Cooperative Forest Management Plan was developed for use in California by the California Department of Forestry and Fire Protection (CAL FIRE), the United States Forest Service (USFS) and Natural Resources Conservation Service (NRCS) using information from a national joint Forest Stewardship, American Tree Farm System (ATFS), NRCS Planning Process and the California Forest Improvement Act.

This management plan template meets management plan requirements for grant agreements and other provisions available through CAL FIRE, USFS, NRCS, and the ATFS. Signature Pages are provided to document acceptance of this management plan in meeting those requirements. Signatures are only required for that entity providing funding as requested by the landowner.

This management plan is a tool for and belongs to the landowner. This forest management plan outlines the conditions and capability of property resources, documents the landowner's objectives and decisions and identifies potential resource improvement projects. It is meant to be a flexible and educational document that considers a planning horizon of at least five years but may include objectives that require a much longer time frame.

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Certifications

Note to the landowner: This Forest Management Plan is provided as a guide to help you accomplish the objectives that you have for your forest. This Forest Management Plan will guide you in achieving the benefits of managing your forest and forest related resources. With this Forest Management Plan, you are eligible to participate in the CAL FIRE's California Forest Improvement Program (CFIP), US Forest Service's Forest Stewardship Program (FSP), the American Forest Foundation's American Tree Farm System (ATFS) and the Natural Resources Conservation Service (NRCS) programs. This plan will need to be reviewed and approved by representatives for each of the programs that are providing funding.

Landowner Certification

"I have reviewed this plan and approve its content."

Name (print or type):

Signature:

Date:

Mailing Address:

Phone number:

E-mail:

USFS Forest Stewardship Program Certification

Plan Preparer

“I certify that this Forest Management Plan meets the requirements of the federal Forest Stewardship Program.”

Plan Preparer Name (print or type):

Signature:

Date:

Stewardship Forester

“I certify that this Forest Management Plan meets the requirements of the federal Forest Stewardship Program.”

Stewardship Forester Name (print or type):

Signature:

Date:

Forest Stewardship Tracking Number:

NRCS Cost Share Program Certification

Technical Service Provider

“I certify that this Forest Management Plan meets the requirements of the USDA-NRCS Programs and/or the Quality Criteria for forest activity plans in Section III of the USDA NRCS Field Office Technical Guide.”

Technical Service Provider Name (print or type):

Signature:

Date:

Registered Professional Forester #:

District Conservationist

“I certify that this Forest Management Plan meets the requirements of the USDA-NRCS Programs and/or the Quality Criteria for forest activity plans in Section III of the USDA NRCS Field Office Technical Guide.”

District Conservationist Name (print or type):

Signature:

Date:

ATFS Program Certification

"I certify that this Forest Management Plan meets the requirements of the American Forest Foundation's American Tree Farm System."

ATFS Inspecting Forester (print or type):

Signature:

Date:

Inspector Number:

Certified Tree Farm Number (e.g. CA 1234):

Date of ATFS Certification:

CFIP Certification

Plan Preparing Registered Professional Forester

“I certify that I, or my supervised designee, personally inspected this California Forest Improvement Program (CFIP) plan area, and that the plan fully complies with the CFIP and Professional Foresters Law, and meets Federal Forest Stewardship Management Plan Standards. I further certify that this plan is based upon the best available site and landowner information, and if followed, will not be detrimental to the productivity of the natural resources associated with this property.”

Name (print or type):

Signature:

Date:

Registered Professional Forester #:

Organization or Company:

Mailing Address:

Phone Number:

CAL FIRE Unit

“I certify that I, or my supervised designee, personally inspected this California Forest Improvement Program (CFIP) plan area, and that the plan fully complies with the CFIP and Professional Foresters Law, and meets Federal Forest Stewardship Management Plan Standards.”

Forestry Assistance Specialist Name (print or type):

Signature:

Date:

Unit & Mailing Address:

CAL FIRE State or Region CFIP Coordinator

“I certify that the plan fully complies with the CFIP and Professional Foresters Law, and meets Federal Forest Stewardship Management Plan Standards.”

CFIP Coordinator Name (print or type):

Signature:

Date:

Registered Professional Forester #:

Instructions for the Plan Preparer

Throughout this document instructions for the plan preparer will appear in italics and be labeled as “Instructions for the Plan Preparer”. These instructions are to be used by the plan preparer then deleted; the instructions labeled in this way should not remain in the final submitted plan.

Be sure to update the Table of Contents, reviewing page numbers for accuracy prior to submitting your final plan. Below are some general guidelines:

- 1) CAL FIRE has created a landowner survey form. This can help the RPF focus the FMP to the landowner’s management objectives. It is optional and can be included in Appendix 4.*
- 2) The management plan must use the current template dated July 11, 2024. Modifications to the template that are allowed:*
 - a. Font can be changed.*
 - b. Sub headers can be added.*
 - c. Maps can be inserted into the subject headers.*
 - d. Additional topics may be added.*
- 3) Every topic must be addressed, but there is flexibility in the level of detail. Also, the topics may be combined (Current/Future) to avoid redundancy. Below are some items that could overwhelm the FMP budget and how to handle them:*
 - a. Roads- provide a general discussion under "Property Infrastructure." For “Future Property Conditions,” the level of detail will depend on the size of the property. Discuss general BMPs and any significant ongoing erosion issues. The FMP does not have to inventory every crossing on larger properties (>40 acres) or calculate for a 100-year storm. This would greatly exceed the FMP budget. However, if there is a crossing preventing access to a proposed project, it would be beneficial to discuss mitigation measures and an estimated cost break-down so the landowner understands their options.*
 - b. Soils and geology- provide a general discussion of the soil types including mapping and reference to the NRCS report. A full geology report is not required but slides should be mapped where they are in a proposed project area. The Forest Practice Rules Erosion Hazard Rating sheet is not required. The erosion hazard ratings would be a more general reference to the soil types and what limitations the RPF would expect on certain soils and slopes.*
 - c. Streams- for small properties (<40 acres) the FMP should include an accurate representation of the watercourse classifications (Class I, II, III, IV). As the size of the property increases, it will be more difficult to field verify every classification break. In these cases, focus on areas that are the highest priority for treatment and then explain how the remaining areas were mapped. There should be a disclaimer that field work would be required for future project areas.*

- d. *Wildlife- The template requires a general discussion and a list of species from the CNDDDB within three miles. A 9-quad search also meets this requirement. The CNDDDB list and map should be placed in Appendix 4. If there were any species found that might impact a proposed project, because they are close by and there is habitat, they should be specifically highlighted in the plan. For example, if a NSO activity center is within 0.7 miles it should be discussed.*
- e. *Vegetation Unit Descriptions-It is expected that the property will be stand-typed with field and/or aerial methods where unique stands are present. It is also expected that a field visit will be made to each stand type to gather the stand characteristics. The cruise design and level of effort must be balanced with the available funding and landowner's management objectives. A higher level of detail is expected on higher quality sites where the landowner is interested in future commercial harvesting. A full cruise with statistical analysis is not required. The minimum is a walk through by the RPF and an estimate of the characteristics. Where a future project is a high priority, a higher level of detail is expected.*
- f. *Archaeology- a record's check and/or archaeology survey is not required in the management plan. CAL FIRE funds these separately once a project is proposed. Certain projects are exempt from surveying, which are typically ones where no ground disturbance is proposed. Most other projects require an archaeology survey. The management plan should outline any known sites, past surveys, etc. in Appendix 5 at a minimum. The cost of the record's check and archaeology report are reimbursable if they are completed in the management plan under the standard FMP practice rate.*
- g. *Future Projects- There are various places where recommendations are asked for in the FMP. Under "Future Property Conditions," the RPF should list general recommendations under each category. Likewise, under Vegetation Unit Descriptions, general recommendations for each unit would be included. Specific projects are listed under Planned Management Activities/Projects. This can be done in table form or text and should match up with project units on a map. Detailed specifications for high priority projects are listed in Appendix 1. For this, CAL FIRE requires that the management plan include project specifications for at least 1 project.*

Delete these instructions.

Landowner Information

Landowner(s) Name:

Mailing Address:

Phone Number:

E-mail:

Landowner's Representative (if applicable)

Landowner's Representative Name (if applicable):

Representative's Registered Professional Forester # (if applicable):

Mailing Address:

Phone Number:

E-mail:

Management Plan History

Instructions for Plan Preparer to use then delete:

- *If there is not a previously prepared management plan for this property, state "There is no previous management plan for this property."*
- *If there is a previously prepared management plan for this property, state:*
 - *The type of plan (e.g. CFIP, EQIP, NTMP, FSP, Other) and its project state/federal identifying number*
 - *The date of the original plan's completion*
 - *Any revision dates, prior to this current management plan*
 - *Provide a copy of the past plan and updates in Appendix 3.*

Property Facts

Public Land Survey System (PLSS) Description:

Nearest City or Town:

County:

Assessor's Parcel Number(s):

GPS Coordinates:

Tract and Farm Number (if applicable):

Total Ownership Acreage:

Total Forested Acreage:

Does the Landowner reside on the property? Yes or No:

Describe the overall character of the topography including aspect and elevation range:

Describe the overall slope of the property by percent of land in each of the following categories:

- Flat (grade less than 5%):
- Gentle (grade 6% to 35%):
- Steep (grade greater than 35%):

Road System

Instructions for Plan Preparer to use then delete: describe the on-property road system by addressing all the following at a minimum.

- *What percentage of the property is accessible by road?*
- *What is the total length of improved road (i.e. rocked or paved road)?*
- *What is the total length of unimproved road?*

Watershed Information

What is the CALWATER 2.2 planning watershed number and name?

Instructions for Plan Preparer to use then delete: If the property is in more than one CALWATER 2.2 planning watershed, list all applicable watersheds and the number of acres of the property that fall within each watershed.

Is there a 303d listing on the watershed?

Instructions for Plan Preparer to use then delete: if there is a 303d listing, briefly describe the factors. If the property is in more than one watershed, address the 303d listing status of each watershed separately.

Property History

Instructions for Plan Preparer to use then delete:

- *This section is based on personal knowledge from landowner, neighbors and others, property records, and local information sources as well as evidence seen on the ground (e.g. stumps, skid trails, etc.).*
- *Discuss*
 - *Past management history including past timber harvests. If harvesting occurred after the 1970s, include Timber Harvest Plan (THP) numbers.*
 - *Conservation practices, and conservation easements if applicable*
 - *Projects completed under public incentive or cost-share programs*
 - *Catastrophic events*
 - *Local fire history*

Current Property Conditions

Property Infrastructure

Structures

Instructions for Plan Preparer to use then delete: discuss existing improvements including dwellings and outbuildings.

Roads

Instructions for Plan Preparer to use then delete:

- *Discuss existing road system including stream crossings and drainage improvements. Are culverts and other crossings adequately sized for 100-year storm events?*
- *Describe current road maintenance for erosion reduction, road surface condition, weed control, and time-of-year (seasonal) use.*

Electrical Improvements

Instructions for Plan Preparer to use then delete: discuss existing property wide electrical system including powerlines (above and underground) and any alternative energy sources (e.g. solar panels).

Water Improvements

Instructions for Plan Preparer to use then delete: discuss existing water system including domestic water sources, holding tanks, stock ponds, wells, etc.

Forest Resource

Instructions for Plan Preparer to use then delete: briefly discuss the overall forest structure of the entire property including percent of productive forest soils, regeneration levels and current silvicultural practices.

For a detailed discussion of individual forest stands please see the Vegetation Unit Descriptions section of this plan.

Access and Security

Instructions for Plan Preparer to use then delete:

- *Discuss the property boundaries. Are the property boundaries surveyed? Are the property boundaries identified (including fences, gates and boundary or corner markers)?*

- *Discuss interaction with neighboring properties or the public. E.g. is there a shared access hiking trail network? Are there any issues with trespass?*

Recreation & Aesthetics

Instructions for Plan Preparer to use then delete: describe current recreational opportunities including supporting resources. Discuss aesthetic qualities of property.

Soils

Instructions for Plan Preparer to use then delete:

- *Describe and map (in map section) soil types*
- *Describe and map (in map section) site class, and estimated growth per acre per year*
- *Describe erosion hazard ratings, equipment limitations, known geologic hazards and landslides*
- *Place supporting soil data and any other available ecological site descriptions (ESDs) in Appendix 4.*

Streams, Wetlands and Ponds

Instructions for Plan Preparer to use then delete:

- *Describe water resources present including streams, wetlands and ponds.*
- *Show state/federal classifications (in map section)*

Wildlife

Fish and Aquatic Species

Instructions for Plan Preparer to use then delete:

- *Identify fish streams and note streams with anadromous fish or listed fish species as well as other significant aquatic species using the water resources and riparian area(s).*
- *Describe general condition of the fish habitat including large wood, pools, riparian cover, migration barriers and current or desired buffer widths.*

Upland Wildlife

Instructions for Plan Preparer to use then delete:

- *Identify bird and animal species observed or known to be present.*
- *Describe general condition of habitat and the habitat elements such as den sites, snag retention, down wood, migration corridors and water sources.*

Threatened or Endangered Species

Instructions for Plan Preparer to use then delete:

- *Discuss listed species observed or known to be present on the property*
- *Provide the results of the California Department of Fish and Wildlife Natural Diversity Data Base (CNDDDB) and Biogeographic Information and Observation System (BIOS) information sites for the area within three miles of the property.*

Invasive Species and Pests

- *Instructions for Plan Preparer to use then delete: describe invasive species found and current eradication measures.*

Air Resources

- *Instructions for Plan Preparer to use then delete: describe how unwanted vegetation is currently treated or removed from the property. Has pile burning or prescribed burning been used in the past?*

Landowner Management Objectives

Instructions for Plan Preparer to use then delete: Discuss the landowner's prioritized objectives for this property. This discussion should be thoughtful and specific; acknowledge which objectives may be in opposition to each other and require tradeoffs. Address all the following categories, and any additional objectives of the landowner:

- *Forest objectives*
 - *Fire protection*
 - *Forest health*
 - *Insects and disease concerns*
 - *Invasive plant and animal concerns*
- *Trespass concerns*
- *Wildlife*
 - *Desired species habitat improvement*
 - *Rare and endangered species habitat concerns*
- *Recreation and aesthetics*
- *Income*
- *Family legacy*
- *Livestock*

Constraints and Proposed Alternatives

Instructions for Plan Preparer to use then delete:

- *List land use alternatives to current use and landowner objectives.*
- *Discuss the desired alternative including a cost/benefit analysis of property improvement investments.*
- *Discuss the "no action" alternative.*
- *If forest simulation or modeling is executed, the generated results should be placed in Appendix 4 to help document the alternative decision.*

Economic Sustainability

Instructions for Plan Preparer to use then delete:

- *Discuss the value of a business plan and potential resource development*
- *Discuss tax liability and tax saving opportunities (see Appendix 2).*

Future Property Conditions

Roads

Instructions for Plan Preparer to use then delete:

- *Point out possible access and road location improvements including stream, wetland and pond issues. Map improvement areas including water crossings and other needed drainage improvements.*
- *Describe conservation practices for general maintenance, erosion reduction, road surface condition, drainage-dips, culverts, stream crossings, weed control, and time-or-year use.*
- *Size replacement culverts for 100-year storm events.*

Fire Protection

Instructions for Plan Preparer to use then delete:

- *Discuss fire protection practices and specifications for mechanical, hand work, herbicide application and/or broadcast burning for stand/habitat improvement, fuel reduction and fire-wise safety.*
- *Describe potential sources of fire ignition, fuel hazards, and infrastructure for protection including access and evacuation routes.*
- *Discuss the values of shaded fuel breaks, fuel breaks in strategic locations, and potential to connect with neighbors or a community effort.*

Forest Resource

Instructions for Plan Preparer to use then delete:

- *Discuss areas desired for regeneration practices with specifications for natural seedling recruitment, site preparation, planting and/or follow-up.*
- *Discuss forest stand improvement. Describe the area to be improved including practice specifications for fire protection, thinning, pruning and regeneration.*

Access and Security

Instructions for Plan Preparer to use then delete:

- *Discuss fencing, gating, signing and other forms of trespass control.*
- *List local protection agencies for landowner contact.*

Recreation & Aesthetics

Instructions for Plan Preparer to use then delete: discuss potential recreational or aesthetic improvements.

Soils

Instructions for Plan Preparer to use then delete: discuss conservation practices for steep slopes, woody debris retention, nutrient cyclin, vehicle travel, soil compaction, flood runoff, and livestock issues. Map the location of known geological sites.

Streams, Wetlands and Ponds

Instructions for Plan Preparer to use then delete: discuss conservation practices for riparian habitat, wetlands, road crossings, and water protection zones.

Wildlife

Instructions for Plan Preparer to use then delete:

- *Discuss potential fish and aquatic habitat improvement including water quality and quantity as well as riparian habitat.*
- *Discuss potential habitat improvement for other wildlife such as access, nest boxes, hunting potential, water development and domestic animal control.*
- *Discuss other threatened and endangered species concerns and habitat improvements.*
- *Discuss how proposed management practices might impact threatened or endangered species. Provide possible mitigation practices to protect those species.*
- *Map the location of any known threatened or endangered species sites within the property.*

Invasive Species and Pests

Instructions for Plan Preparer to use then delete:

- *Discuss prevention guidelines for known/potential invasive species and pests on property.*
- *Describe how to inventory, control, and monitor infestations.*
- *Describe the range of integrated pest management tools, including mechanical, physical, biological, cultural or chemical management.*

Air Resources

Instructions for Plan Preparer to use then delete:

- *Discuss smoke management issues with prescribed fire or pile burning and unwanted biomass removal alternatives.*
- *List air quality entities and permit requirements.*

Climate Considerations and Carbon Sequestration

Instructions for Plan Preparer to use then delete: discuss practices for the possibility of implementing carbon sequestration and climate amelioration activities.

Family Legacy

Instructions for Plan Preparer to use then delete: discuss opportunities for family legacy including conservation easements and other ways to keep property safe from development.

Livestock

Instructions for Plan Preparer to use then delete: discuss potential livestock plan(s) and issues.

Vegetation Unit Descriptions

Instructions for Plan Preparer to use then delete:

- *For each vegetation unit on the property write a description that at a minimum addresses the following:*
 - *Name (or number) of the unit*
 - *Acres in the unit*
 - *Description of unit location. (Note that you will also provide a Vegetation Unit map in the map section.)*
 - *A brief description of the condition of the unit*
 - *General management or use objectives for the unit*
 - *Erosion concerns*
 - *Other conservation issues*
- *Additionally, if the vegetation type is forestland, address the following:*
 - *Stand history and age*
 - *Tree species present, forest type and/or ecological site description*
 - *Site index*
 - *Soil type*
 - *Elevation*
 - *Slope*
 - *DBH/size class distribution*
 - *Basal area*
 - *Trees per acre*
 - *Stocking, growth/yield potential*
 - *Regeneration and stand improvement needs*
 - *Other habitat elements including understory vegetation, downed woody debris, snags, riparian corridors, meadows, etc.*
 - *If pertinent, describe desired rotation cycle, type of silvicultural treatment (including pre/post-harvest activities) and slash management. Forest modeling outputs may be included with each unit description if available.*
 - *If pertinent, detailed inventory/plot data should be included in Appendix 4.*

Planned Management Activities/Projects

Instructions for Plan Preparer to use then delete:

- *Schedule proposed activities/projects covering at least five years.*
- *Include discussion of project specifications, priorities, feasibility and alternatives.*
- *For each scheduled activity/project, address the following:*
 - *Acres (or feet if linear feature)*
 - *NRCS practice code (optional)*
 - *Short description of treatment activity*
 - *Date to be initiated*
 - *Date to be completed*
 - *Will a cost share be used? If yes, specify the cost share agency and program*
 - *Project cost*
 - *Project income*

Required Permits and Monitoring

Instructions for Plan Preparer to use then delete:

- *Commercial harvesting activities usually need a CAL FIRE permit or other entity permit. Identify needed or current CAL FIRE THP, NTMP, and/or Categorical Exclusions for all proposed activities/projects.*
- *Other agency permits may be necessary for proposed management activities related to other types of conservation projects such as but not limited to water drafting, ponds, road maintenance, crossing replacements and dust control. Identify current or needed permits for all proposed activities/projects.*
- *Discuss both proactive and required monitoring for regulatory compliance.*

California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA)

Forest management activities including conservation practices may impact special environmental and/or cultural values such as threatened or endangered species and archaeological sites. Landowners need to know their locations and what they can do to protect them. Environmental and cultural reviews by regulatory agencies are required when a ground practice is proposed, and a permit and/or government assistance becomes part of the project.

There are no CEQA/NEPA requirements for this Management Plan.

Additional CEQA/NEPA Notification for Ground Practices

Any future ground practice to implement this plan using public entity reimbursement funds requires a signed CAL FIRE CFIP Environmental Checklist, to comply with CEQA, or an NRCS CPA-52 Checklist, to comply with NEPA. The checklist must be filled out by an RPF or Certified Planner.

Along with this checklist a process of “discovery” or survey for unknown values along with a discussion of possible mitigations is required. The site specific environmental/cultural documentation will need to be completed with the schedule of activities, project map and project specifications.

As part of the above process, project notification must be provided to the following Agencies:

- County Planner
- CA Department of Fish and Wildlife
- Regional Water Quality Control Board
- If the project adjoins public land (for example, the US Forest Service, US Fish and Wildlife Service, BLM, National, State, or local parks, etc.) notify that agency
- If the project adjoins a State Highway, notify CALTRANS
- If the project is in the Coastal Zone, notify the Coastal Commission

If the project will cause ground-disturbance, notification must also be provided to:

- Native American Heritage Commission
- Tribal contacts
- Local Historical Society

Instructions for Plan Preparer to use then delete: If there are CEQA or NEPA documents available from past practices, they should be included in the appropriate appendix.

Additional Professional Assistance

Instructions for Plan Preparer to use then delete: List agencies, nongovernmental organizations, and individuals that the landowner may consult for guidance and help implementing this plan. Include current contact names, websites, e-mails, and phone numbers. At a minimum include:

- *The local office of CAL FIRE*
- *The local office of NRCS*
- *The local Resource Conservation District (RCD)*
- *The local Fire-safe Council*
- *Specialists qualified to assist with special sites, threatened and endangered species, Native American cultural values, etc.*
- *Livestock specialists (if applicable to property)*

Maps

Instructions for Plan Preparer to use then delete:

- *All management plan map(s) shall be on a base layer of a recent United States Geological Survey (USGS) Topographical or GIS map and contain the following elements as a minimum:*
 - *Map title*
 - *North arrow*
 - *Scale. Use a minimum scale of 4 inches = 1 mile (1 inch = 1320 feet).*
 - *Property and/or management unit boundaries*
 - *Legend(s) including:*
 - *PLSS location*
 - *Meaning of all symbols used on the map*
 - *Date of map production*
- *At a minimum, the following maps are required:*
 - *Property Location Map. Delineating property boundaries and access roads from the nearest town or well-known landmark.*
 - *Planimetric Parcel Map. Including parcels and property boundaries.*
 - *Soil Types Map. Showing name and location of soil types present. Soil maps are available from NRCS Web Soil Survey at <http://websoilsurvey.nrcs.usda.gov/app/HomePage.htm> , or from your local NRCS office.*
 - *Include site class on this map or as a standalone map.*
 - *Include any known geologic features (e.g. unstable areas) on this map or as a standalone map.*
 - *Water Resources Map. Showing name, location and state/federal classification of streams and other water resources.*
 - *Road Assessment Map. Showing locations of roads and major skid trails. Indicate map points where projects such as road rehabilitation and culvert replacement are proposed.*
 - *Vegetation Unit Map. Showing name and location of vegetation unit boundaries.*
 - *Project Map. Showing location of proposed management activities covering at least five years. If each project corresponds to an entire vegetation unit, the Vegetation Unit Map may be sufficient to double as the Project Map. If, however a subset of a vegetation unit is being treated by a given activity, the treatment area must be mapped on a separate Project Map.*
- *As needed, other areas, including threatened and endangered species or archeological sites may be noted. Archeological maps will be placed in Appendix 5.*
- *Aerial Photos are encouraged and may be used in addition to the above maps.*

Appendix 1 – Standards and Specifications

NRCS Standards are in the NRCS Field Office Technical Guide (FOTG) at:
<https://efotg.sc.egov.usda.gov/#/>

CFIP Standards are in the CFIP User's Guide, posted on the right-hand side of the CAL FIRE CFIP webpage at: <https://www.fire.ca.gov/what-we-do/grants/california-forest-improvement>

Appendix 2 – Taxes and Land Use

Instructions for Plan Preparer to use then delete: This section includes a series of statements related to tax and business management that should be included in plans.

Property Tax

Instructions for Plan Preparer to use then delete: this management plan should document the current tax status of the property. Also, list any known state specific property tax programs that may be relevant to the management of this property and briefly address their rules and regulations.

Income Tax

Instructions for Plan Preparer to use then delete: include the following statement
“Timber harvest and other revenue generating activities generally produce a federal and state income tax liability. Tax credits may be available for some management activities.”

Estate Tax

Instructions for Plan Preparer to use then delete: include the following statement, “Good estate planning can help to lessen tax liability when passing land to heirs. Landowners should seek good planning and tax advice.”

Record Keeping

Instructions for Plan Preparer to use then delete: include the following statements, “Good record keeping can help landowners manage their assets; increase their revenues; and minimize their tax liability.”, “The landowner is responsible for maintaining a copy of this Management Plan.”

Land Use

Instructions for Plan Preparer to use then delete: use this section to document the zoning and land use classifications of the property from the county land use plan. Be sure to include any combining districts or special zones that apply to the property.

Appendix 3 – Past Plans and Updates

Appendix 4 – Supporting Data

Supporting data and modeling outputs

Alternative Deduction References

Soil Survey Data and or Ecological Site Descriptions (ESDs)

Other References

Appendix 5 – Archaeological Addendum

Instructions for Plan Preparer to use then delete:

- *In this section the Plan Preparer should summarize, discuss, and show on a map those known historical, archaeological, and cultural sites.*
- *Include landowner information about known sites.*
- *If available, attach existing record checks, surveys, or Confidential Archaeological Report(s).*
- *Provide guidelines on how proposed practices might affect or be affected by observed or known sites.*
- *Provide possible mitigation practices to protect those sites.*

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

118 N. Fortuna Blvd
Fortuna, CA 95504
(530)220-6532



February 12, 2025

McKinleyville Community Services
1656 Sutter Road
McKinleyville, CA 95519

Subject: CFIP Agreement 8GG24322, 25-CNR-HUM-01

Congratulations, your CFIP contract has been funded and approved! Your Registered Professional Forester (RPF) may begin work on your management plan.

Note that your contract expires on **December 12, 2025**. Your complete Forest Management Plan (FMP) must be received by me not later than this date; rough drafts will not be accepted after this date. To allow time for CAL FIRE to review the plan, and for your forester to make any revisions necessary for CAL FIRE to approve the plan, the rough draft must be submitted by November 12, 2025

A final CFIP Invoice with supporting documents shall be received by me or postmarked **no later than 45 calendar days** after completion or expiration of this agreement, whichever is first.

After you receive cost-share payment from the state, you will receive an Internal Revenue Service Form 1099. We recommend you consult with a tax professional as the California Forest Improvement Program reimbursement may be considered taxable income depending on several factors including, but not limited to, your taxpayer classification, purpose for owning the property, actual management of the forest land, and the type of practices for which you are being reimbursed.

Sincerely,

A handwritten signature in cursive script that reads "James Robbins".

James Robbins

Forester I – Forestry Assistance
RPF #2627

118 N. Fortuna Blvd., Fortuna, CA 95540
(530) 220-6532 Office/Cell



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CFIP AGREEMENT
 RM-7A (REV. 09/2022)

CFIP Project Number:	25-CNR-HUM-01	Grant Agreement Number:	8GG24322
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THIS AGREEMENT is made and entered into and becomes effective upon the last date of the signatories below, by and between the State of California, acting through its duly appointed and qualified Director of the Department of Forestry and Fire Protection, hereinafter called "State," and hereinafter called "Grantee," whose mailing address is:

Grantee:	McKinleyville Community Services District
Mailing Address/PO Box:	1656 Sutter Road
City/State/Zip:	McKinleyville, CA 95519
Telephone:	707-839-3251
Email Address:	pkaspari@mckinleyvillecsd.com

Agreement Expiration Date:	12/12/2025	Total Award:	\$8,496.00
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IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, and becomes effective upon the last date of the signatories below:

STATE OF CALIFORNIA

Department of Forestry and Fire Protection

Peter Leuzinger Deputy Chief Forestry Assistance

Local CAL FIRE name and address:

James Robbins 118 N. Fortuna Blvd. Fortuna, CA 95540
--

Printed Name/Title _____
 Signed by: 2/6/2025
Peter Leuzinger
 Approval for the Director Signature _____ Date _____

PARTICIPANT - all landowners appearing on the deed must sign below OR sign the RM-7B CFIP Agreement Continuation Sheet OR provide Power of Attorney. By signing the landowner is agreeing to participate in this agreement with the State and is authorizing the Grantee to act on their behalf for all contractual purposes pertinent to this agreement.

Printed Name/Title:	Patrick Kaspari/ General Manager	Signature:	Patrick Kaspari	<small>Digitally signed by Patrick Kaspari Date: 2024.12.17 13:25:02 -08'00'</small>
Printed Name/Title:		Signature:		
Printed Name/Title:		Signature:		
Printed Name/Title:		Signature:		

CERTIFICATION OF FUNDING

FUND 3228	FUND NAME Greenhouse Gas Reduction Fund	
PROJECT ID	ACTIVITY ID	PO ID 0000772650
GL UNIT	BUD REF 1011	SUPPLIER ID 0000013395
PROGRAM NUMBER 2470010	ENY 2020	AMOUNT OF ESTIMATE FUNDING \$ 8,496.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	UNENCUMBERED BALANCE \$ 8,496.00
REPORTING STRUCTURE 35409503	SERVICE LOCATION 96157	

I hereby certify upon my own personal knowledge that budgeting funds are available for the period and purpose of expenditure stated above.

Signature of Accounting Officer _____
 DocuSigned by: _____
 Date 2/7/2025



WHEREAS, under the provisions of the California Forest Improvement Act of 1978, State may enter into cost-sharing agreements with eligible Participants who will undertake forest improvement work upon their land; NOW, THEREFORE,

1. In consideration of the forest improvement work to be performed by the Participants, as described in the attached Project Description and RM-8 CFIP Project Budget, State will reimburse costs incurred for the purpose of undertaking forest improvement work on those lands designated. The maximum amount of reimbursement is the amount stated in Project Summary, "MAXIMUM REIMBURSEMENT". Reimbursement will be made for actual cash expenditures and for goods or services beyond Participant's matching contribution requirement. Reimbursement for such goods and services shall be made in accordance with the State's prevailing rates, provided, however, reimbursement shall not exceed the State's adopted maximum per-acre (or other unit of measure) costs or Participant's actual costs, whichever is less for the forest improvement practices.
2. This agreement is conditional upon appropriation and availability of funds for purposes of this contract. In the event such funds are not available in the Budget Act for the fiscal year concerned or are insufficient to carry out the purpose of this agreement, each party agrees to release the other party from all obligations. Funding of the work is also subjected to annual funding decisions. IF FUNDED, NOTICE TO THE PARTICIPANT BY THE STATE WILL BE MADE. **NO WORK MAY COMMENCE WITHOUT THIS NOTICE.**
3. Participant shall promptly submit records at intervals and in such form as State may request. Payment by the State shall be made after an on-site inspection and approval of the practice(s). The Participant shall submit a CFIP Invoice for payment to the local Forestry Assistance Specialist (FAS) of the California Department of Forestry and Fire Protection. A final CFIP Invoice with supporting documents shall be received by or postmarked no later than 45 calendar days after completion or expiration of this agreement, as specified on the Project Schedule.
4. The Participant agrees to make immediate monetary restitution of any paid funds for any disallowance of costs or expenditures or unauthorized activities which are disclosed through audit or inspection by the State. If Participant does not complete the five acres of minimum practice(s) of forest improvement work as described and required in Section 1527.1, Chapter 9.5, Title 14 of the California Code of Regulations (CCR) by the end of the term specified herein, all sums previously paid by State shall immediately become due and payable to State.
5. Participant shall comply with all local and State fire and safety laws.
6. The Management Plan, Environmental Checklist, RPF Checklist, and Pest Control Recommendation are deliverables due prior to commencement of ground practices. Work started prior to the execution of this agreement will not be eligible for funding under the terms of this agreement. Project costs eligible for assistance shall be determined upon the basis of the criteria set forth in Chapter 9.5 of Title 14 of the CCR.
7. Participant shall permit periodic site visits by a representative of the State to ensure program compliance.
8. Participant agrees to indemnify, defend, and save harmless State, its officers, agents and employees from any and all claims and losses occurring or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the



performance of this contract and from any and all claims and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the Participant or any agent or employee of Participant in the performance of this agreement.

9. The Participant, and the agents and employees of Participant, in the performance of this agreement, shall act in an independent capacity and not as officers, or employees or agents of the State.
10. This agreement may be amended or terminated by mutual consent; it may also be terminated by State or Participant upon the giving of written notice to the other party thirty (30) days in advance.
11. Failure by the Participant to comply with the terms of this agreement shall be cause for the suspension of all obligations of the State.
12. Participant certifies that title to the land upon which forest improvement work will be performed is vested in the persons named in this agreement and that land is under the control and possession of the person(s) named in this agreement.
13. Participant certifies that the parcel of forestland to which the Forest Improvement Program applies will not be developed for uses incompatible with forest resources management within 10 years following recordation date, as explained below. If the parcel of forestland is zoned other than TPZ, pursuant to provisions of Chapter 67 (commencing with Section 52200) of Part 1 of Division 1 of Title 5 of the Government Code, a Land-Use Addendum shall be signed by the Participant and shall be incorporated in and made a part of this agreement at the time of the first invoice for reimbursement. Said Land-Use Addendum shall be recorded in the office of the County Recorder of the county of the affected land and shall be a covenant running with the land.
14. The Participant agrees to comply with the California Environmental Quality Act (CEQA), Workers' Compensation, and all other state and federal laws applicable to the work carried out pursuant to the proposed forest resource improvement project.
15. The Participant, by signing this agreement, does swear under penalty of perjury that no more than one final un-appealable finding of contempt of court by a federal court has been issued against the Participant within the immediately preceding two-year period because of the Participant's failure to comply with an order of a federal court which orders Participant to comply with an order of the National Labor Relations Board (Government Code Section 14780.5).
16. Participant shall keep such records as State shall prescribe, including records which fully disclose (a) the disposition of the proceeds of state funding assistance, (b) the total cost of the project in connection with such assistance that is given or used, (c) the amount and nature of that portion of the project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to the State for auditing purposes at reasonable times. If the CFIP Participant is awarded additional grant or cost-share funding from any non-CFIP source, including but not limited to other CAL FIRE programs, while the CFIP agreement is open, the Participant shall notify the CFIP FAS of each additional funding source within 10 business days of the Participant receiving notification that the funding has been awarded to the Participant. Such accounts, documents, and records shall be retained by the Participant for at least three years following project termination.



17. During the performance of this agreement, Participant and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave. Participant and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Participant and subcontractors shall comply with provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et. Seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et. Seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, Section 12990 (a-f), set forth in Chapter 5 Division 4 of Title 2 of the California Code of Regulations are incorporated into this agreement by reference and made a part hereof as if set forth in full. Participant and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have collective bargaining or other agreement. The Participant shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the agreement.
18. Participant certifies under penalty of perjury under the laws of the State of California to have, unless exempted, complied with the non-discrimination program requirements of Government Code Section 12990 and California Code of Regulations, Title 2 Section 8103.
19. Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state or local governmental agency which requests an individual to disclose his social security account number shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it. The State requests each participant's social security account number on a voluntary basis. However, it should be noted that due to the use of social security account numbers by other agencies for identification purposes, the State may be unable to approve agreements without the social security account number. The State uses social security account numbers for the following purpose: reports to the Department of Fair Employment and Housing, Internal Revenue Service, and Franchise Tax Board.
20. The Participant acknowledges that a conflict of interest with the State does not exist pursuant to provisions in Division 2, Chapter 2, Article 8, Sections 10410 and 10411 of the Public Contract Code.
21. The Participant states the information in the Management Plan and/or Management Plan Addendum (Project Description) is proprietary information and claims privilege against its disclosure pursuant to Evidence Code 1060.
22. The Participant hereby certifies that contractors employed by the Participant shall comply with Government Code Section 8355 in matters relating to providing a drug-free workplace.
 - a. Contractors shall publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
 - b. Contractors shall establish a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:
 - i. The dangers of drug abuse in the workplace;



- ii. The person's or organization's policy of maintaining a drug-free workplace;
 - iii. Any available counseling, rehabilitation and employee assistance programs; and
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide as required by Government Code Section 8355(c) that every employee who works on the proposed contract or grant:
- i. Will receive a copy of the company's drug-free policy statement, and
 - ii. Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
23. The Participant hereby certifies that every contractor who works on the proposed contract or grant shall comply with all federal requirements established under 28 Code of Regulations, Part 36, and Americans with Disabilities Act, in order to make programs accessible to all participants and to provide equally effective communications.
24. The Participant is allowed to seek assistance pursuant to federal law while also obtaining a forest improvement work cost-sharing agreement with the State (Public Resources Code Section 4798). However, this practice is limited by the following:
- a. CFIP payments or loans cannot be made to satisfy landowner cost share requirements or repay loans made pursuant to federal law;
 - b. The same practice on the same acre cannot be funded by both CFIP and payments or assistance authorized by federal law; and
 - c. For management plans, the combined state and federal payments, and any required landowner cost share payments, do not together exceed the amount of the actual cost to the landowner or the prevailing cost per acre as determined by the director pursuant to Public Resources Code Section 4801, whichever is less.
25. Notwithstanding any of the provisions stated within this Agreement, as per PRC §4795(b)(1)¹, the STATE may at its discretion make advance payment from the State's share of the cost-sharing agreement awarded to the Participants for eligible costs. Advance payment made by the STATE shall be subject to the following provisions:
- a. Participants shall submit a written Advance Payment Request included with a project description identifying how funds will be used over a six-month period. (Advancement Expiration Extension Requests are described in detail in the CFIP User's Guide). The written Advance Payment Request must be accompanied by an invoice (RM-16) that contains the same level of detail as a regular invoice.

¹ 4795(b) (1) The director may provide the funds for the director's share of the costs, as described in subdivision (a), in advance of any work performed if the eligible landowner agrees in writing to undertake the forest resource improvement work and agrees to the condition that funds provided for any uncompleted work shall constitute grounds for a claim and lien upon the real property owned by the landowner that is subject to this section. Any such lien shall attach to the property regardless of whether the responsible Party is insolvent. A lien established pursuant to this subdivision shall be subject to notice and hearing procedures required by due process of the law.

(2) A lien authorized under this subdivision shall continue in effect until such time that the liability for repayment of funds, or a judgment against the responsible party, is satisfied. However, if it is determined by the court that the judgment against the responsible party will not be satisfied, the department may exercise its rights under the lien.

(3) A lien imposed pursuant to this subdivision shall have the force and effect of, and the same priority as, a judgment lien upon its recordation in the county in which the property subject to the lien is located. The lien shall contain the legal description of the real property, the assessor's parcel number, and the name of the owner of record, as shown on the latest assessor's property tax assessment roll.



- b. Advances may only be made for eligible costs. Eligible costs include ground practices and RPF supervision, however they do not include the following:
 - Self - Labor
 - Preparation of a Forest Management Plan
 - Preparation of archaeology or CEQA related documents
- c. Multiple advance payments may be made to participants over the life of a project.
- d. All work under a previous advance payment must be fully liquidated via an invoice (RM-16) (including supporting documentation) which fully documents expenses and landowner cost share amount, completed to the STATE's satisfaction before further invoices can be paid or another advance payment requested.
- e. Forestry Assistance Specialist must confirm CEQA documentation is complete and contractor selection made prior to approving advance requests where ground disturbing activities are planned.
- f. No single advance payment shall exceed 25% of the total cost-share amount (Total Award) or \$50,000, whichever is lesser. No more than a total of \$50,000 may be in advancement on any project at any one time.
- g. The advance shall be spent on eligible costs within six months of advance payment receipt. PARTICIPANTS may request additional time to spend advance funds but must be approved in writing by the STATE. The balance of unspent advance payment funds not liquidated within the six-month spending period may be billed for the return of advanced funds to the STATE.
- h. Invoice documentation shall include proof of payment of all costs including state and landowner cost share through submittal of cancelled checks, contractor invoices reflecting "\$0" balance, or other proof of payment. A contractor invoice alone is not sufficient proof of payment.
- i. Any advance payment received by a participant and not used for project eligible costs shall be returned to CAL FIRE within 30 days of expiration of the contract date. Those funds will be returned to the cost-share balance. Participants may request additional time through submittal of Advance Payment Request modification. Approval of the Advance Payment Request modification is subject to STATE approval.
- j. Advance payments must be deposited into an interest-bearing account. Any interest earned on advance payment funds must be accounted for and used toward offsetting the project cost or returned to the STATE. STATE may request documentation of interest earned.
- k. Failure to repay advances (or submit liquidation receipts) by Participant(s) will result in immediate cancellation of CFIP contract, and appropriate legal action to collect advanced funds including claim and lien upon the subject property owned by the participant. Advances must be repaid to the STATE by the Participant prior to the transfer of property ownership.



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CFIP Project Budget
 RM-8 (REV. 12/2022)

CFIP Project Budget

Grantee: McKinleyville Community Services District

CFIP Project Number: 25-CNR-HUM-01

Cost share rate : 90%

Practice	Rating	Acreage	Cost Per Acre	Total Estimated Practice Cost	Cost Share	Enter Advance Amount
Management Plan		599		\$ 9,440.00	\$ 8,496.00	\$ -
Mini-Management Plan						\$ -
Arch Addendum						\$ -
Other Plan Addendum		0			\$ -	\$ -
EFMP Tier 1		0			\$ -	\$ -
EFMP Tier 2		0			\$ -	\$ -
RPF Supervision	First 20 ac.	0		\$ -	\$ -	\$ -
RPF Supervision	Remainder	0		\$ -	\$ -	\$ -
Planting:						
Site Preparation Herbicide	Light	0		\$ -	\$ -	\$ -
Site Preparation Herbicide	Moderate	0		\$ -	\$ -	\$ -
Site Preparation Herbicide	Heavy	0		\$ -	\$ -	\$ -
Site Preparation Mechanical	Light	0		\$ -	\$ -	\$ -
Site Preparation Mechanical	Moderate	0		\$ -	\$ -	\$ -
Site Preparation Mechanical	Heavy	0		\$ -	\$ -	\$ -
Substantially Damaged Site Preparation	N/A	0		\$ -	\$ -	\$ -
Trees & Planting	Light	0		\$ -	\$ -	\$ -
Trees & Planting	Moderate	0		\$ -	\$ -	\$ -
Trees & Planting	Heavy	0		\$ -	\$ -	\$ -
Tree Shelters		0		\$ -	\$ -	\$ -
Pre-commercial Thinning	Light	0		\$ -	\$ -	\$ -
Pre-commercial Thinning	Moderate	0		\$ -	\$ -	\$ -
Pre-commercial Thinning	Heavy	0		\$ -	\$ -	\$ -
Release:						
Mechanical	Light	0		\$ -	\$ -	\$ -
Mechanical	Moderate	0		\$ -	\$ -	\$ -
Mechanical	Heavy	0		\$ -	\$ -	\$ -
Other	Light	0		\$ -	\$ -	\$ -
Other	Moderate	0		\$ -	\$ -	\$ -
Other	Heavy	0		\$ -	\$ -	\$ -
Pruning	50 TPA	0		\$ -	\$ -	\$ -
Pruning	100 TPA	0		\$ -	\$ -	\$ -
Pruning	150 TPA	0		\$ -	\$ -	\$ -
Follow-Up Herbicide	Light	0		\$ -	\$ -	\$ -
Follow-up Herbicide	Moderate	0		\$ -	\$ -	\$ -
Follow-up Herbicide	Heavy	0		\$ -	\$ -	\$ -
Follow-up (mechanical or handwork)	Light	0		\$ -	\$ -	\$ -
Follow-up (mechanical or handwork)	Moderate	0		\$ -	\$ -	\$ -
Follow-up (mechanical or handwork)	Heavy	0		\$ -	\$ -	\$ -
Land Conservation/Habitat Improvement		0				\$ -
				\$ 9,440.00	\$ 8,496.00	\$ -

Box A Box B

Maximum Reimbursement:
Total Advance Requested:

\$ 8,496.00	(Box A)
\$ -	(Box B)



CFIP APPLICATION

Instructions

Before completing this form, make sure you are using the most current version. Current forms are available from your CAL FIRE Forestry Assistance Specialist (FAS) and are posted on the California Forest Improvement (CFIP) webpage at the following web link:

<https://www.fire.ca.gov/what-we-do/grants/california-forest-improvement>

Read the CFIP User's Guide, available on the CFIP webpage linked above, regarding program requirements.

The Grantee for a CFIP grant must be the deeded landowner. If there is more than one landowner, one of them will be designated as the Grantee and that person will complete this form and the STD 204 Payee Data Record associated with this application. All additional landowners are Participants.

Contact information

Grantee

Contact information for the Grantee is listed in the RM-7A CFIP Agreement form.

Participant(s) / Additional Landowner(s)

Name: McKinleyville Community Services District -Patrick Kaspari

Title: General Manager

Mailing Address

Street: 1656 Sutter Road

City, State Zip Code: McKinleyville, CA 95519

Phone Number: 707 839-3251

E-mail Address: pkaspari@mckinleyville.csd.com

Use the continuation sheet if additional owners are listed on the deed.



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CFIP APPLICATION
RM-6 (REV. 03/2023)

Registered Professional Forester (RPF)

An RPF is required.

Name: Greg Blomstrom BBW & Associates

Title: Associate Forester

RPF Number:1877

Mailing Address

Street: PO Box 802

City, State Zip Code: McKinleyville, CA 95518

Phone Number: 707-383-7293

E-mail Address:gblomstrom01@gmail.com

Responsible Person

Enter the person to be contacted, if other than the RPF (e.g., property manager). If left blank, the RPF will be contacted.

Name: Patrick Kaspari

Title: General Manager MCSD

Mailing Address

Street:1656 Sutter Road

City, State Zip Code: Mckinleyville, CA 95519

Phone Number: 707-383-7293

E-mail Address:pkaspari@mckinleyvillecsd.com

Landowner Eligibility Information

1) To be eligible, the landowner must own 5,000 acres or less of forestland in California. As per PRC 4793(e), forestland means land at least 10 percent occupied by trees of any size that are native to California, including native oaks, or formerly having had that tree cover and not currently zoned for uses incompatible with forest resource management. Does the landowner own ≤ 5,000 acres of forestland in California?

Yes

No

2) To be eligible, a landowner must own at least 20 acres of contiguous forestland, unless the property is zoned TPZ. Does the landowner own ≥ 20 contiguous acres of forestland in California?

Yes

No

If no, explain:

3) To determine whether you have any conflict of interest, have you been employed by the State of California within the last 12 months?

No

Yes

If yes, explain:



Property Eligibility Information

1) If the project proposes timber related practices (site preparation, planting, precommercial thinning, release, and follow-up work), the project area must cover at least 5 acres. Is the total project area proposed for timber related practices 5 acres or more?

- Yes
- No
- N/A, application is for management plan only
- N/A, application is for wildlife/conservation practice only

2) Land use restrictions.

a) How is the project area zoned? Check all that apply and explain other.

- TPZ
- Agricultural Preserve (Williamson Act)
- Other. Explain:

b) Enter whether there are title restrictions that may restrict resource management activities. If there are, please provide CAL FIRE a copy of the information. E.g., is there a Conservation Easement, CC&R's, or a petition for rezoning from TPZ to other uses, existing, underway, or contemplated, which would restrict resource management activities for the period during which the grant is administered (10 years)? Areas subject to forest improvement funding can't be converted to other uses such as residential development, landscaping, gardens, etc. If so, CAL FIRE would require that the funding spent on a forest improvement project be repaid with interest. Are there any such restrictions?

- No
- Yes

If yes, explain and provide documentation: There is a NUGA recorded from the WCB that prevents subdivision. Forst Management is permitted consistent with wildlife habitat

3) CFIP projects are non-commercial operations typically used to modify sub-merchantable trees or trees with no commercial value. Commercial timber operations require the approval of a Timber Harvest Plan (THP), Non-industrial Timber Management Plan (NTMP), emergency notice or exemption by CAL FIRE. This question is used to determine whether there are any existing Forest Practice Rule requirements in the project area. CFIP can't be used to pay for Forest Practice Act requirements. Is the land proposed for CFIP funding currently, or in the last 10 years been, subject to commercial timber harvesting?

- No
- Yes

If yes, please list the project number(s): 1-17-031 HUM

If yes, has a completion and stocking report been approved by CAL FIRE?

- Yes
- No

If no, please explain:



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CFIP APPLICATION
RM-6 (REV. 03/2023)

CAL FIRE does not allow CFIP projects that are also proposed under a federal program, such as the Environmental Quality Incentives Program (EQIP), for the same or equivalent practice on the same acreage. CFIP projects may be used in conjunction with federal programs to complement each other. Simultaneous projects will be closely coordinated with federal partners. Have you or do you plan to apply for forest improvement work which is the subject of payments or other assistance provided pursuant to federal law for the same practices on the same acres as proposed in this application?

- No
- Yes

If yes, please explain:

Management Plan and California Environmental Quality Act (CEQA) Review

1)Is there a previously prepared Forest or Land Management Plan for the area proposed for CFIP project?

- No

If no, a long-term Forest Management Plan must be completed prior to approval of ground practices.

- Yes

If yes, a CFIP plan, Non-industrial Timber Management Plan (NTMP), American Tree Farm System (ATFS) plan, or Environmental Quality Incentives Program (EQIP) plan may be adequate depending on the age and quality of the plan. Plan revision may be advised for older plans to document changes in the project area or to include additional information to make the plan more complete. Consult with the CAL FIRE FAS to determine whether the existing plan is adequate.

Should the plan be revised?

- Yes
- No

If yes, and the existing plan was completed under a CFIP agreement, enter the CFIP Project Number and/or CFIP grant agreement number:

If yes, and the existing plan is an NTMP, enter the NTMP number:

- 2) Enter the number of acres under the proposed/existing management plan:599
- 3) Enter the number of acres in the total ownership:1,082



Location

- 1) Enter the site address of the project area: Murray Rd to Hunts Dr. Eastern McKinleyville
- 2) Is the project located within the Coastal Zone (PRC 30103)? Yes No
- 3) Is the project adjacent to a public park, or any other special treatment area? Yes No
- 4) Parcel Locations. Provide the information below, listed separately for each parcel in the project area. Use continuation sheet, if more than six parcels are in the project area.
 - a) First parcel
 - i) Assessor Parcel Number: 509-061-001
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: Section 3& 4, T6N, R1E HB&M
 - b) Second parcel
 - i) Assessor Parcel Number: 510-011-023
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: Section 32, T7N, R1E HB&M
 - c) Third parcel
 - i) Assessor Parcel Number: 511-111-057
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: Sec. 29, T7N, R1E HB&M
 - d) Fourth parcel
 - i) Assessor Parcel Number: 510-011-020
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: Section 33 T 7N R 1E HB&M
 - e) Fifth parcel
 - i) Assessor Parcel Number: 510-011-022
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: 33 T 7N R 1E HB&M
 - f) Sixth parcel
 - i) Assessor Parcel Number: 509-063-003
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: Sec. 3,4;9;10; T 6N, R1E HB&M.
 - g) Seventh parcel
 - i) Assessor Parcel Number: 509-062-004
 - ii) County: Humboldt
 - iii) Zoning: TPZ
 - iv) Section, Township, Range, Base & Meridian: Sec. 3 T 6N, R1E HB&M.



Additional Information

- 1) Landowners with less than 500 acres of forestland receive 90% cost-share reimbursement. Does the landowner own < 500 acres of forestland in California? Yes No
- 2) Timber site productivity. For timber site productivity, the landowner will need to consult with a RPF. If you have an existing forest management plan, NTMP, or past harvest plan, this value is often documented with the tree growth information.
 - a) Check all the site productivity classes present within the project area:
 I II III IV V
 - b) If more than one site class is present in the project area, calculate the weighted average within the project area and round to the closest site index. For example, if there are 10 acres of site II and 20 acres of site III for a total project area of 30 acres, the weighted average equals $(2*10/30 + 3*20/30 = 2.66)$ and you would enter site III.
 I II III IV V
- 3) Substantially damaged timberland means areas of timberland where wildfire, insects, disease, wind, flood, or other blight caused by an act of God occurs after January 1, 1976 and the damage reduced stocking below the requirements of the Forest Practice Act. The following are the minimum stocking levels: 300 point count (site III or better), 150 point count (site IV, V) or 85 ft² (site I or II), 50 ft² (site III, IV, V). Areas substantially damaged are subject to 90% cost share assistance. Does the area proposed for CFIP funding include substantially damaged timberland?
 No
 Yes

If yes, explain the cause and timing and include the area on the project map:

Grantee Certification

The below certification shall be completed by the Grantee, only; not by Participant(s) / Additional Landowner(s). If the Grantee is not a natural person, this certification is to be completed by the natural person whose name is listed on the STD 204 Payee Data Record associated with this application.

I certify that the above and attached is true and correct to the best of my knowledge:

Grantee's Printed Name: Patrick Kaspari

Grantee's Signature:

Date: 9/30/2024

CFIP Project Description

Grantee: McKinleyville Community Services District (MCSD)

Project Author and RPF #: Greg Blomstrom, 1877

Project Site Location unincorporated Humboldt County within the MCSD Distirct Boundary.

Street Address (if one exists): no situs

- **Section**, 29, 32 & 33 T7N, R1E, Humboldt B&M
- **Section** 3, 4 ,9 & 10 ,T6N, R1E, Humboldt B&M

Land Grant and projected PLSS (if no PLSS above):

Assessor Parcel Number(s) for project area: 509-061-001; 510-011-023;_ 511-111-057;_ 510-011-020;_ 510-011-022; 509-063-003; 509-062-004_

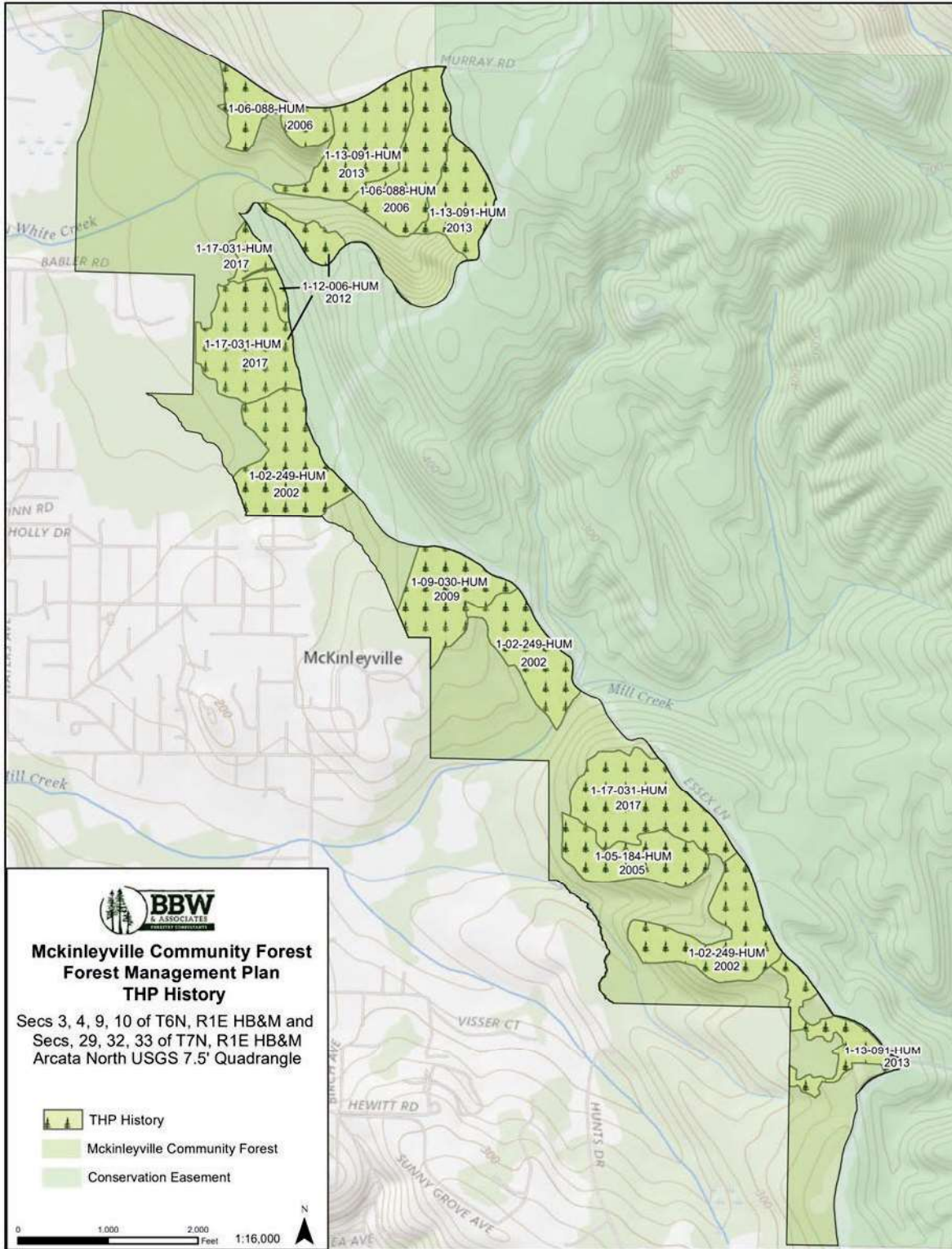
Provide a description of the forest stand history, including past treatments under the Forest Practice Rules or any grant/cost-share programs. If available, include harvest document or grant agreement identification numbers of past treatments:

According to the Belcher Abstract maps, in 1922 the California Barrel Company owned the vast majority of the MCF lands. The community of Calville in fact was the company town for Cal Barrel's workers, hence the name. Sometime between 1948 and 1956 Simpson Timber Company acquired the MCF Cal Barrel lands. Simpson Timber Company went through various name changes to become Simpson Lumber Company, then Simpson Resource Company in 1994 and finally in 2004 the last (and current) ownership name for the MCF lands; Green Diamond Resource Company (GRDCO).

On Dec 9, 2020, the California Natural Resources Agency awarded a \$3.8 million grant to TPL for the purpose of acquiring 599 acres of GDRCO land and then conveying that land to the MCSD.

No past treatments are known to have occurred under any grant agreements or cost share programs..

Past timber harvest activity by the previous owner.



Provide a description of the current forest stand conditions: The McKinleyville Community Forest consists of 599 acres of second-and third growth Sitka spruce (*Picea sitchensis*), redwood (*Sequoia sempervirens*) and Douglas fir (*Pseudotsuga menziesii*) forest located near Humboldt Bay in north-coastal California. The forest also includes riparian areas along Widow White Creek and Mill Creek. Other conifer species found on the forest include grand fir (*Abies grandis*), western hemlock (*Tsuga heterophylla*) and non-native Monterey pine (*Pinus radiata*). The Natural Resource Conservation Service's ecological site classification for the forest is: F004BX121CA - Redwood-Sitka spruce/salal California huckleberry/swordfern. The forest also includes areas that can be classified as F004BX118CA, where Sitka spruce is the dominant overstory species and is located on a younger marine terrace.

Based upon data provided by the previous owner (GDRCO), conifer volume is estimated at 8,170 MBF (thousand board feet), Scribner log scale of trees 11.6" diameter and above. However, over half of that volume is in low value species such as Monterey pine, red cedar, grand fir and Sitka spruce.

The GDRCO data also indicates that over half the forest is in stands less than 30 years old and over 1/3 of the MCF is in stands 20 years old or less. Conversely, about 1/4 of the property is in stands 60 years old, or more, with most if not all being located in stream zones.

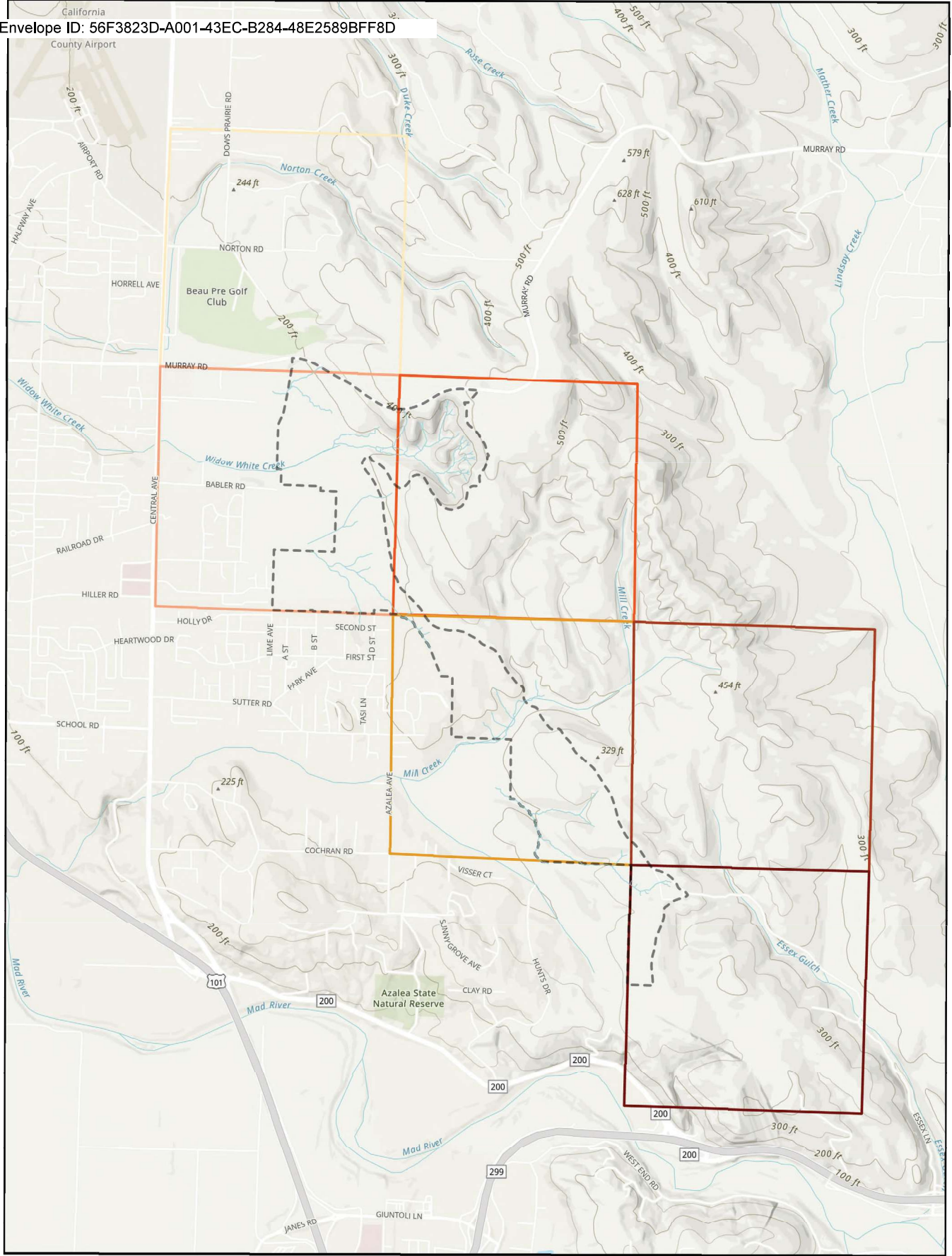
Description of the CFIP Practices to be carried out: 599 Acre FMP that outlines the baseline conditions and management alternatives. The FMP also will detail near-term and long- term forest improvement activities including, thinning, pruning, wildfire fuel reduction, erosion control, road assessment and upgrades and wildlife habitat enhancement and public access.

A California Cooperative Forest Management Plan (FMP) will be written to address the 599- acre property. The most recent version of the FMP template (July 11, 2024), available from the CAL FIRE CFIP website [California Forest Improvement Program \(CFIP\)](#), shall be used. The FMP will outline sustainable forestry guidelines for the conservation of natural resources within the forested areas and address immediate needs (next 10 years) as well as long term {50+ years) objectives and actions. The plan will also summarize the current regulatory environment, This CFIP application is exclusively for the preparation of a FMP, and no ground disturbing work will occur under this plan. The plan will include, but not be limited to, the following:

- 600- Certification Pages
- 601- Landowner Information
- 602- Management Plan History
- 603- Property Facts
- 604- Property History
- 605- Current Property Conditions
- 606- Landowner Management Objectives
- 607- Future Property Conditions

9. Vegetation Unit Descriptions
10. Planned Management Activities/Projects
11. Required Permits and Monitoring
12. CEQA and NEPA
13. Additional Professional Assistance
14. Maps
15. Appendix 1- Standards and Specifications
16. Appendix 2- Taxes and Land Use
17. Appendix 3- Past Plans and Updates
18. Appendix 4- Supporting Data
19. Appendix 5- Archeological Addendum

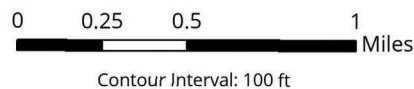
Justification for reimbursement: The reimbursement rate uses the most recent CFIP rates. The 90% reimbursement is requested because the project or other actions of the landowner will increase recreational opportunities for the public. In addition, the project will be carried out primarily by persons living in the county or in counties adjacent to where the project will take place



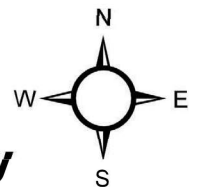
Legend

- Arcata North USGS Quad
- ▭ Project Area Boundary
- Township/Range/Section
- T7N R1E Sec 29
- T7N R1E Sec 32
- T7N R1E Sec 33
- T6N R1E Sec 4
- T6N R1E Sec 3
- T6N R1E Sec 10

Scale 1:24,000



Contour Interval: 100 ft



McKinleyville Community Forest California Forest Improvement Project Map

		506-341-017		
		508-031-001		
30	Pialorsi Ranch	508-081-034	7.2306	1300 Anderson Ave
31	Central Estates Open Space	508-371-027	1.6807	North Side Heartwood Dr
32	Central Estates Open Space	508-401-066	0.9525	South Side Heartwood Dr
33	BMX Park	508-242-043	2.5255	School Rd
34	Lynea Detension Basin	511-084-046	0.3399	Lynea Ct
35	North Bank River Property	507-141-021	2.5384	North Bank Rd
36	Fernwood Open Space	510-461-053	1.1795	East end of Parkside Dr
37	Fernwood Open Space	510-461-054	5.64	East end of Parkside Dr
38	Mid-Town Trail	510-461-052	0.5424	Parkside Dr to Railroad Dr
39	Magnolia Open Space	510-101-080	3.2189	North Side of Honeycomb Ct
40	Magnolia Open Space	510-101-079	1.0352	North Side of Honeycomb Ct

State of California

Natural Resources Agency

Memorandum

To: Jason Boykin
Department of Forestry and Fire Protection
HQ BSO Grants Management Unit
P.O. Box 944246
Sacramento, CA 94244-2460

Date: January 30, 2025

Telephone: 707-888-7331

Website: www.fire.ca.gov

From: Meghan Reeves, CFIP Stewardship Forester

California Department of Forestry and Fire Protection (CAL FIRE)

Subject: New CFIP Application

Attached is a new CFIP Application package. The following is the pertinent information:

1. Service Location: 96253 (ENY 22/23)
2. CFIP Project #: 25-CNR-HUM-01
3. Grantee: McKinleyville Community Services District. Enclosed Resolution of the Board of Directors names the General Manager as signatory authority for CFIP.
4. Please identify an expiration date of: 12/12/2025
5. CA Natural Resources Agency's AirTable Budget Tracker:
 - a. Metric 1 = Acres Managed [*reports management plan acres*]
 - b. Metric 1 (Units) = 599 Acres
 - c. Metric 2 = leave blank
 - d. Metric 2 (Units) = leave blank
 - e. Metric 3 = leave blank
 - f. Metric 3 (Units) = leave blank
 - g. Other Metrics = leave blank
 - h. Project Location (County): Humboldt
 - i. Senate District: 2
 - j. Assembly District: 2

When the Grantee is successfully set up in Fi\$Cal and the CFIP Grant is approved please send a copy to me.

If you should have any questions, please contact me, and cc Peter Leuzinger if I am out of the office.

Sincerely,

Meghan Reeves
Stewardship Forester, Forester II
RPF #2876
Meghan.Reeves@fire.ca.gov

State of California

Natural Resources Agency

Memorandum

To: Meghan Reeves

Date: December 18, 2024

Telephone: 530-220-6532

Website: www.fire.ca.gov

From: James Robbins

California Department of Forestry and Fire Protection (CAL FIRE)

Subject: McKinleyville Community Services District 25-CNR-HUM-01

Attached is a new CFIP project a forest management plan. The McKinleyville Community Forest was purchased from Green Diamond Resource Co. Public recreation is already ongoing.

This is in District 2 for both senate and assembly.

I recommend one year for the FMP expiration date.

Parcel Information and Deed

The deed includes six APNs 509-061-001, 511-111-057, 509-603-003, 509-062-004, 510-011-014, and 510-011-016.

The application includes seven APNs 509-061-001, 510-011-020 & 022 & 023, 511-111-057, 509-603-003, 509-062-004,

I went to the Humboldt County Assessor's office, consulted with GDRCO, and MCSD. What happened is that APNs 510-011-014 and 016 were split and renumbered into 510-011-020, 022, and 023 through a lot line adjustment (LLA). I have attached the LLA, Record 2024-017137, recorded November 19, 2024. I also include a map from the Humboldt County Planning Dept. There is no new deed showing the revised APNs and parcelquest and landvision have the ownership blank for 510-011, 022, and 023.

(MCSD letterhead)

**McKINLEYVILLE COMMUNITY FOREST MANAGEMENT PLAN (Draft, v 2,-
194-28-2025)**

June 1, 2025 to June 1, 2031

Produced by: Management/Planning/Finance/Budget subcommittee (date)

Reviewed by: Community Forest Committee (pending, date TBD)

Approved by: MCSD Board of Directors (pending, date TBD)

I Introduction

What started as a vision and commitment by McKinleyville community leaders in (date) to acquire a McKinleyville Community Forest was realized in January 2024 with the acquisition of 599 acres of forest land from Green Diamond Resource Company. The 599 acre community forest, borders the community on the east side between Murray Road and Hunts Drive. Appendix 1, the BBW McKinleyville Community Forest Framework Plan, provides a more detailed account of the acquisition as well as the environmental and forest conditions as of 10/27/2021.

The McKinleyville Community Forest will be managed for multiple purposes including public access, ..., recreation, timber production, fish and wildlife habitat, carbon sequestration, education and research and soil and watershed conservation. The intent of this Plan is to support a comprehensive, integrated management approach that considers how potential actions affect the multiple environmental aspects and management goals of the Community Forest.¹

A fundamental premise of community forestry is that public recreational use, wood production, and forest conservation are not mutually exclusive.¹

Community forests are different from parks in that the management goals include utilization of forest resources to produce economically valuable forest products, and therefore a level of periodic forest disturbance from harvest activities is expected. Community forests provide the opportunity to emphasize restoration and enhancement goals in management decisions. In addition, forest biodiversity and the presence of rare species can be viewed as a valued community asset.¹

This document delineates how the McKinleyville Community Forest will develop and evolve over time and how MCSD, along with broad community-represented participation, will guide, plan and implement the development.

II MAJOR GOALS

The overarching goals of this plan are summarized below. Greater detail of these goals is included in the various applicable sections within this document.

- Develop a diverse, sustainable community forest.
- Promote biodiversity throughout the forest, focused on native species, and mature timber stands.
- Develop the MCF to provide safe access for a diverse range of users and activities.
- Reduce the potential negative environmental impacts of roads, trails and invasive species.
- Implement infrastructure improvements that minimize the environmental impacts and support access and usage of the forest
- Establish and maintain a strong, diverse financial base that sustains future forest management

III Public Access, Infrastructure and Recreation

Commented [KC1]: See page 73 of BBW framework doc

One of the primary reasons the MCSD pursued the acquisition of the MCF is to meet the growing demands for trails and dispersed recreational use in the McKinleyville area.

The McKinleyville Community Plan and Humboldt County Trails Plan both describe the long-term goals of providing additional trails in the forested hills east of McKinleyville. The new MCF acquisition allows for a trails plan to now be developed and implemented that will provide for managed recreational uses. The MCF will improve the quality of life for area residents and visitors by providing outstanding recreational opportunities. Recreational facilities will be designed to be compatible with adjacent land uses, forest stewardship, resource conservation, and timber operations within a working forest. ¹ To that end, the goals below will be the guide for further development of the MCF for recreational access and use.

The Trails/Infrastructure/Clean-up/Security Subcommittee (TICS) will develop a list that captures projects for recreation, infrastructure and access/security improvements. This will be an ongoing list that suggests possible project priorities and estimated costs.

Once the priority projects are selected and the commensurate funding secured, the projects will be implemented by either MCSD staff and/or contractors and, in some cases, by volunteer organizations coordinated through MCSD.

Access, Infrastructure and Recreation Goals

- Improve existing roads specifically to protect water crossings, minimize erosion and sediment runoff as well as make them ‘all seasons’ roads.
- Further develop and improve the existing roads and trails network to support multiple access points, diverse recreational usage, timber management, emergency access/operations.
- Develop trail classification and signage system to minimize safety risks and the potential conflicts between different user groups.
- Develop key access points to include:
 - Parking area that also accommodates horse trailers
 - Restrooms
 - Picnic tables
 - Information boards with MCF ‘You Are Here’ maps and emergency procedures
 - Trash/recycling receptacles and dog waste bag dispensers
- Identify and characterize different user groups and their respective needs such as:
 - Hikers/walkers/runners/dog walkers/Americans with Disability Act (ADA) users
 - Equestrians
 - Cyclists/mountain bikers
 - School education groups
 - Tribal, Indigenous groups
 - Environmental researchers
 - Emergency response agencies.
- Assess feasibility to install a potable water system to provide sanitary support to restrooms as well as drinking water.
- Maintain compliance with the State Natural Resource Agency’s prohibition of motorized vehicle use in the MCF.

IV Forest Stewardship

The forest stewardship goals listed herein will be governed by a CalFire permit and implemented by MCSD via a Nonindustrial Timber Management Plan, aka NTMP. This is a legal document that satisfies the requirement to adhere to the California Environmental Quality Act (CEQA) for projects conducted in the state of California. The NTMP is the functional equivalent of an Environmental Impact Report or EIR and Cal Fire is the lead agency with the responsibility for approving the NTMP. The NTMP is a permit administered by CAL FIRE that defines the minimum standards that must be met in order to legally conduct timber operations.

It may be two or three decades before the MCF has sufficient marketable timber and, therefore, the NTMP will not be developed until just prior to that time.

Commented [KC2]: This is my addition but it may not be accurate.

Other projects within the MCF and outside the scope of the NTMP may require separate CEQA analysis and documentation; see section (IX) below, Project Management.

Commented [GB3]: I would reverse the order of these sections and put the section below above this section.

Commented [KC4R3]: Change made

Forest Stewardship Goals

- Add value to the property through application of single tree selection silviculture which allows for development of mature forest conditions over time and into perpetuity
- Provide regular future income from sale of forest products
- Provide for a well-designed and maintained system of roads that are co-used as recreational trails
- Deliver conservation co-benefits including fish and wildlife habitat and water quality
- Reduce environmental effects of invasive species and impacts of roads and trails to water quality and fish habitat.
- Provide educational, research and recreational opportunities. Timber harvest operations provide a unique opportunity to provide education in the field regarding the ecological intention of the operations.
- Generate sufficient revenue from timber harvest and grant funding to cover forest, management and maintenance costs and upgrades.

Commented [KC5]: Will 'single tree selection silviculture' be meaningful to the general reader? Is some clarifying language needed?

Commented [GB6]: Add a new bullet that describes reducing environmental effects of invasive species and impacts of roads and trails to water quality and fish habitat.

V Community and Tribal Involvement

Because the MCF is a community forest, it is vital that there is input and active involvement from, both deep and wide, individuals, organizations and agencies. This will be an inclusive process that ensures that the values, concerns and wishes of the broadest cross section of the community has an equal opportunity to be heard.

Commented [KC7]: See page 82 of BBW framework doc

Commented [KC8]: At some point, it will be beneficial to have a representative(s) from the Tribal community read and comment on the draft community forest management plan and comment.

- *The ongoing successful development of the MCF depends on the active involvement of a broad cross section of McKinleyville residents. Participation in the development process is the most effective means by which residents can contribute and ensure that their opinions, recommendations and concerns are heard by the various committees and the Board of Directors. The committee and Board meetings are open to the public and offer an opportunity to give verbal comment of agenda items. In addition, individuals are encouraged to submit written comments for more extensive and/or complex viewpoints.¹*
- *Volunteer organizations are another way in which individuals can participate. These organizations are and will continue to be vital in trail development, docent tours, clean-up work days, usage surveys, etc.¹*

Some examples of how this can be achieved are:

- Special Tribal Events - Invite the Wiyot Tribe, the Blue Lake Rancheria, and the Bear River Band to provide talks on Native history and Wiyot culture that can be shared by the tribe in a forest setting.
- Facilitate access to the forest by Native people practicing traditional tribal practices, such as gathering native plants.

Community and Tribal Involvement Goals

- Encourage Volunteerism: Volunteer groups associated with the MCF
- Increase awareness and understanding of community-based forestry
- Engage with local Native tribes and groups (such as the Native American Club at McKinleyville High School) to assist in management of the forest
- Seek partnerships with local schools/community groups for vocational training opportunities.
- Cooperate with individuals and organizations, and local, state, tribal, and federal governments to promote ecosystem health and sustainability
- Develop a volunteer program including a trail maintenance program to build community in the forest
- Through management efforts, attempt to resolve any trail user conflicts through education, effective trail signage, design and designation of trails to promote safety and , maintenance and construction of rolling dips for use as speed control, and periodic trail patrol. The emphasis will be on education so that trail users adopt appropriate trail etiquette and self-police the trail system.

VI Public Safety

Public safety is the identification and evaluation of various risks, both naturally occurring and human behavior-based, plus the implementation of effective control measures that reduce those risks to acceptable levels.

Prevention is the most effective approach and is based on the collective involvement of forest users, MCSD/MCF programmatic elements, education, emergency procedures and public safety fire and law enforcement agencies.

The foreseeable MCF public safety issues include:

- Illegal trespassing, camping, trash dumping and unauthorized motor vehicle use;
- Timber harvesting activities;
- Wildland/forest fires;

Commented [KC9]: See pages 54 and 87 of the BBW framework doc

Commented [GB10]: I think it would be useful to develop a neighborhood by neighborhood list of issues, opportunities and contact list to begin localizing each access points specific problems and opportunities.

Commented [KC11R10]: Agreed

Trail use conflicts/accidents;

Hazardous tree falling hazards; and,

Potentially dangerous wildlife encounters.

Certainly the overall goal is to minimize to the greatest extent practicable the risks posed by these issues and any other that may arise. The risks can never be zero but mitigating the risks to reasonably acceptable levels will necessitate a multi-pronged approach.

Examples comprising a multi-pronged approach are presented below:

- Post directional maps that display “you are here” locations, trails and roads, and evacuation routes.
- Cooperatively work with federal, state and county agencies and non-governmental organizations to integrate fire prevention and suppression resources and develop and implement hazardous fuel reduction projects to reduce risk of wildfire
- MCS D and Humboldt County will enforce applicable county rules and regulations such as illegal dumping, camping, no hunting, leash law and litter.
- In consultation with applicable agencies, develop evacuation routes/plans, emergency access for fire trucks, law enforcement vehicles, helicopters, ambulances, litters, etc.
- Provide education and plan for wildfire safety and evacuation
- Provide specific safety plans for trail closures or detours around active timber harvests or other operations where heavy equipment is in use
- Install yield signs for recreational users to minimize trail conflicts

VII **Education**

Commented [KC12]: See page 54 of BBW framework doc

In order for the community members to fully appreciate the beauty, diversity and complexity of the MCF ecosystem, as well as the benefits and responsibilities of having access to the MCF, a robust educational component must be in place as part of the planning process. The educational component will also be vital in bringing clarity of forest use rules and respectful etiquette.

Education Goals

- Provide opportunities for involvement with local schools, colleges, universities and the McKinleyville Land Trust.
- Utilize docents and naturalist guided walks to provide opportunities for people to expand their knowledge and enjoyment of the forest
- Increase awareness and appreciation of cultural heritage by working with the local tribes to increase cultural awareness of the forest.
- Optimize the utilization of web-based platforms to ensure a broad and diverse information base.

VIII Management/Planning/Finance

Management of the McKinleyville Community Forest is governed by an overarching Community Forest Committee, two subcommittees and ultimately by the Board of Directors.

The Forest Management Planning and Funding/Budget subcommittee develops the Community Forest Management Plan, sets major goals for the community forest management, and identifies funding options and budgeting. As warranted, the subcommittee forwards proposals to the Community Forest Committee and the Board of Directors for review and approval.

Trails/Infrastructure Clean-ups and Security (TICS) subcommittee develop infrastructure and trail potential projects, review trail related use issues, regulations and potential conflicts. These in turn are forwarded to the Community Forest Committee for review and, as required, forwarded to the Board of Directors for approval.

IX Project Planning and Management

MCF project proposals originate in the TICS subcommittee and/or the MCSD administrative structure. Each project proposal is subject to review and assessment for a number of possible administrative oversight and/or permitting requirements. This starts with an internal MCSD review for:

- Feasibility and scope of work
- Sequencing: Is the project a prerequisite to other projects or is there a prerequisite project that must be completed first?
- Funding availability – if grant funded confirmation that the project qualifies for the grant
- Subject to CEQA review or not
- Subject to review, oversight and/or permitting by external agencies such as:
 - CAL FIRE
 - California Department of Fish and Wildlife
 - U.S. Fish and Wildlife Service
 - California and North Coast Regional Water Quality Control Board
 - NOAA Fisheries
 - California Geological Survey
 - Humboldt County Grading Permit
 - 1600 Lake or Streambed Alteration Agreement
 - California Department of Fish and Wildlife
 - U.S. Fish and Wildlife Service
 - NOAA Fisheries
 - U.S. Army Corps of Engineers

- Waiver of Waste Discharge
- North Coast Regional Water Quality Control Board Smoke Management Permit
- North Coast Unified Air Quality Management District.

X **Appendices**

1. BBW McKinleyville Community Forest Framework Plan

2. Maps

3. Implementation Plans

- a. Trails plan (existing, maintenance, planned)
- b. Roads plan (existing, maintenance, planned)
- c. Invasive Species Eradication Plan
- d. Erosion Control Plan (prevention and corrective mitigation)

4. Maps (or map with layers)