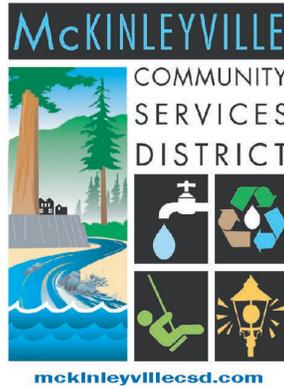


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FAX: (707) 839-8456

PARKS & RECREATION OFFICE:

PHONE: (707) 839-9003
FAX: (707) 839-5964

TO: MEMBERS, PARK AND RECREATION COMMITTEE
FROM: LESLEY FRISBEE, RECREATION DIRECTOR
SUBJECT: STAFF NOTES JANUARY 21, 2021 MEETING
CC: MCSD BOARD MEMBERS
PAT KASPARI
JAMES HENRY
KIRSTEN MESSMER
JENS ANDERSEN
BRAD HAYMAN
JACK DURHAM, MAD RIVER UNION

Attached, is a copy of the agenda and meeting information for the upcoming Park and Recreation Committee meeting to be held:

Thursday, January 21, 2021
ZOOM Video Conference
Meeting ID: **945 4961 0878**

Members:

Chair- John Calkins
VACANT-Vice Chair
Scott Binder-MCSD Board Director (non-voting member)
John Kulstad
Charlie Caldwell
Jeff Dunk
Chad Sefcik
Laura Bridy
Beth Frink
Ben Winker

Please contact the Parks & Recreation office at 839-9003 if you have any questions and/or if you are unable to attend.

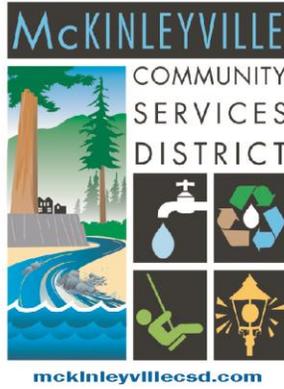
Thank you.

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Park And Recreation Committee (PARC)

MEETING DATE

Thursday, January 21, 2021
6:30 p.m.

Location

ZOOM Video Conference
Meeting ID: **945 4961 0878**

MEETING Agenda

- I. Introductions, Call to Order & Flag Salute
- II. Communications
- III. Public Comment
- IV. Election of Officers
- V. Recreation Director Report
- VI. BMX Track and Park Project
- VII. Community Forest
- VIII. Round Up for Rec
- IX. Report on Actions of MCSD Board
- X. Ad Hoc Committee Reports
- XI. Discuss agenda topics for next meeting
- XII. Adjournment (Estimated 8:00 pm)

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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR JANUARY 21, 2021 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV – Election of Officers

Current officers:

- Chair—John Calkins
- Vice Chair—Vacant (formerly Scott Binder)

It is that time of year to elect officers for 2021. Committee members may nominate any regular voting committee member for office.

Action: Vote

AGENDA ITEM V – Recreation Director Report

Staff have been working with the BMX community to host a series of public input meetings for the design and development of a BMX Track & Park for which staff will be seeking grant funding from the Prop 68 funded Statewide Park Development and Community Revitalization Program. Staff has prepared and uploaded much of the SPP grant application for the Pierson Park Expansion and Renovation project.

Staff facilitated staff development workshops for District employees.

Staff continue providing the Recreation Afternoon Program to 16 elementary age school children. Additionally, staff is preparing to offer a full day program for Presidents Week, Feb. 15-19.

Staff are drafting the Spring-Summer Newsletter and Activity Guide. We will be adding virtual paint night classes to our program offerings beginning February 10th.

Park Maintenance staff repaired a water leak at the Activity Center; Completed tree trimming in various OSMZs and facility landscaping areas; conducted monthly inspections on facilities, OSMZs and vehicles. All Facilities received HVAC system inspections which led to a minor system repair at the Library.

Staff have begun the drafting process for the FY 21-22 Capital Improvement and Operating Budget. A draft of the budget will be brought to the PARC for review in February.

Action: Information

AGENDA ITEM VI – BMX Track & Park Project

As staff and the BMX committee of HSC prepare to apply for the Prop 68 SPP grant to fund the development of a BMX track and park at the School Rd. and Washington Ave. property, several virtual public input meetings have been hosted, and surveys created to collect input on various design elements as well as other concerns and considerations important to the community as we plan the project. Staff met on the site with Devin Medrud the designing engineer. Staff also met with a consultant for conducting CEQA have requested a quote for completing CEQA as required.

Action: Information

AGENDA ITEM VII – Community Forest

The ad-hoc committee met on January 19th and discussed the next steps in developing an advisory/working committee for all matters pertaining to the operation and management of a community forest. Tentatively it is hoped that a committee will be fully developed by March or April. Staff will meet with Green Diamond Resource Company and Trust for Public Lands staff on February 1st. At that time it is hoped to learn more about the time line for completing the acquisition process.

Staff are awaiting the final agreement from the North Coast Resource Partnership for the technical assistance grant awarded for the development of a community forest management plan.

Action: Information

AGENDA ITEM VIII – Round Up for Rec

Open discussion for strategies to increase participation in the Round up for Rec on water and sewer bill payments.

Action: Discussion

AGENDA ITEM IX – Report on Actions of MCSD Board

D.6 Consider Approval of Memorandum of Understanding by and between County of Humboldt and McKinleyville Community Services District for Fiscal Year 2020-21

President Mayo gave an overview of the process for setting up an appointment with the COVID-19 testing Center. Director Orsini asks clarifying questions regarding financial responsibility and legal counsel review.

Motion: It was moved to approve Consent Calendar item D.6.

Motion by: Director Orsini; **Second:** Director Couch

Roll Call: Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Consider Approval of the Right of Entry and Design Agreement between the Humboldt Skatepark Collective and McKinleyville Community Services District

Recreation Director Frisbee reviewed the item. Director Clark-Peterson asked clarifying questions relating to the relationships with the groups using the facilities. The public spoke in support of the item.

Motion: Approve the Right of Entry and Design Agreement between the Humboldt Skatepark Collective (HSC) and the McKinleyville Community Services District.

Motion by: Director Orsini; **Second:** Director Binder

Roll Call: Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

Motion Summary: Motion Passed

E.5 Consider Approval of Resolution 2021-01 Authorizing the Application for Statewide Park Development and Community Revitalization Program Grant Funds for the BMX Track and Park Project

Recreation Director Frisbee gave an overview of the item. It was clarified what the "Prop 68" was and that submissions are not competing against each other, so there can be multiple applications from the same agency. Public and Board comment was received in support of the grant and of Recreation Director Frisbee.

Motion: Approve the Right of Entry and Design Agreement between the Humboldt Skatepark Collective (HSC) and the McKinleyville Community Services District.

Motion by: Director Orsini; **Second:** Director Clark-Peterson

Roll Call: Ayes: Binder, Clark-Peterson, Couch, Orsini, and Mayo Nays: None Absent: None

Motion Summary: Motion Passed

Action: Information

AGENDA ITEM X – Ad Hoc Committee Reports

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Property at School Road and Washington Ave (Chad Sefcik)

Riverfront property (Jeff Dunk)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track (Charlie Caldwell)

Action: Information

AGENDA ITEM XI – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM XII – Adjournment