

PHYSICAL ADDRESS:

1656 SUTTER ROAD
McKINLEYVILLE, CA 95519

MAILING ADDRESS:

P.O. BOX 2037
McKINLEYVILLE, CA 95519



MAIN OFFICE:

PHONE: (707) 839-3251
FAX: (707) 839-8456

PARKS & RECREATION OFFICE:

PHONE: (707) 839-9003
FAX: (707) 839-5964

TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR OCTOBER 20, 2022 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV — Parks & Recreation Director Report

Recreation Program Updates

- Drop-in Pickleball is running on Monday & Wednesday mornings 9:30am to 1:00pm and on Friday evenings 6:30pm-8:30pm. \$4 per person. Pickleball is run by volunteers.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 6:00pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
 - The Martial Arts classes are averaging 8-12 people per class.
- Tot-letics Basketball begins Oct. 22nd and runs through Nov. 19th. Both sessions of this program are full with 20 participants in each.
- Beginning Pickleball class October 26th through December 7th is currently taking registration. Class will be on Wednesday evenings 6:00pm-8:00pm.
- Sunday Night drop-in Basketball is averaging 13 participants per week.
- Adult Softball League wrapped up on October 9th.
- Youth Basketball Registration is now open. The basketball league runs January through March for youth in 3rd-12th grades.
- Playgroup for children 0-5 runs weekly on Thursdays from 10:30am-12:30pm. This program is funded by a grant through First 5 of Humboldt.

Park & Facility Maintenance Updates

The Monterey Pines at the NE end of the Pierson Park parking lot were taken down. A toilet was replaced at the Hiller Sports Site restrooms. Parks Crew continues to be busy with landscape

maintenance. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. landscaping. Staff continues to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Staff is getting quotes for interior renovations at Azalea Hall as funded by the Prop 68 Per Capita Grant program. The renovations will include new flooring in the Hewitt room and Lobby, renovated walls and new window coverings, a new front door and HVAC replacement. It is anticipated that all renovations will be complete by the end of the 2023 calendar year.

Facility Rentals & Use

17 Azalea Hall Rentals plus a weekly kitchen rental in September through November. 18 Pierson Park rentals September through November. Mad River Youth Soccer League use of Hiller Sports Site continues seven days per week through November 5th. The Teen Center has a weekly kitchen vendor as of September 10th.

The Boys & Girls Club of the Redwoods Teen Club at the Teen & Community Center is averaging 25-35 youth per day.

Vandalism Report

Staff have responded to vandalism park restrooms several times in the last month. Garbage and clean-up related to homeless camps in open spaces is on going and is found mostly in the Fernwood open space near Parkside Dr.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- The McKinleyville Area Fund awarded \$3,574 to Parks & Rec for the purchase of replacement roller skates for the Activity Center. The skates have arrived and are ready for use by the party program, day camps and the Boys & Girls Club teens.
- Staff is working with Pacific Union's Parent Teacher Organization to develop an MOU for a partnership in the provision of dances for middle school students.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, payroll, and facilitating professional development workshops.

Action: Information

AGENDA ITEM V – Community Forest

The monthly meeting with Green Diamond Resource Co. and Trust for Public Lands was held on October 3rd during which we discussed the access request, expansion/property line adjustment request at Murray Rd. and the status of the appraisal. We are currently awaiting a formal response to the access and expansion request submitted in August. The appraisal came in at less than the grant amount. GDRC is considering adding an additional 30-40 acres to the community forest property to maximize the use of the grant amount.

Action: Information

AGENDA ITEM VI – BMX Track & Park Project

Staff met with the design team at the site on October 17th. We walked the site and made notes of specific considerations regarding access points, parking, lighting, art installations and park elements. The design team will use the notes to create a clean concept plan that we will eventually bring to the public for review and comment.

Action: Information

AGENDA ITEM VII – Garden Maintenance

PARC member Jeff Dunk requested the topic of park maintenance be placed on the agenda, specifically to discuss the lack of maintenance at the Botanical garden at Hiller Park and the Community Garden. It was discussed at the September PARC meeting during which Jane Fusek volunteered to coordinate volunteers to work at the botanical garden. Jane and volunteers have had several work days in the last month and have made great progress in cleaning up the botanical garden. Mulch will be spread within the next two weeks.

Action: Discussion/Action

AGENDA ITEM VIII – Intermodal Transportation Committee Report

Ben Winker to report on work of County Intermodal Transportation Committee.

Action: Information

AGENDA ITEM IX – Report on Actions of MCSD Board from October

E.3 Willdan Presentation of Measure B Maintenance Assessment District (Renewal for Parks, Open Space, and Recreational Facilities), Preliminary Draft for Discussion Purposes Only

General Manager Kaspari reviewed the staff note and introduced Daniel Louie from Willdan to answer questions regarding the preliminary draft of the Measure B Assessment.

Motion: To accept the Draft Engineer's Report for the Measure B Assessment.

Motion by: Director Binder; **Second:** Director Clark-Peterson

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Consider Approval of Professional Services Agreement with Godbe Research Gain Insight for Community Survey Regarding Measure B Assessment Fees

Recreation Director, Lesley Frisbee, gave an overview of the item. The process was briefly discussed and the need for education for the community was mentioned.

Motion: To approve the Professional Services Agreement with Godbe Research to conduct a community survey regarding Measure B Assessment fees and authorize the General Manager to sign the contract.

Motion by: Director Orsini; **Second:** Director Clark-Peterson

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.5 Discuss Letters of Interest and Appointment Process for Open Board Seat

Board Secretary Sousa gave an introduction to this item. It was noted that three applicants came forward after the deadline. The applicants were discussed and a ranked vote was taken. The ranking was Jim Biteman (1.6), Kevin Jenkins (1.8), and Tyson Sanchez (2.6).

Motion: To accept Jim Biteman for the open Board seat and forward the information for Jim Biteman, Dennis Mayo, and David Couch to the County as soon as possible.

Motion by: Director Mayo; **Second:** Director Orsini

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini and Couch Nays: None Absent: None

Motion Summary: Motion Passed

Action: Information

AGENDA ITEM X – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell) **Agenda Item VI**

Community Garden (Ben Winker)

Action: Information

AGENDA ITEM XI – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM XII– Adjournment