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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR SEPTEMBER 20, 2023 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV – Community Forest Update

Green Diamond Resource Co. (GDRC) is finishing up the legal descriptions which will facilitate updating the preliminary title report and certification of the appraisal, all needed for the transfer of the property.

GDRC is coordinating clean-up events for the removal of trash and debris. They are hoping to have this work done before mid-October.

Information

AGENDA ITEM V – BMX Track & Park Update

Melton Design Group has submitted 75% design plans. Staff and the McK. BMX Board are reviewing them and submitting comments for the preparation of the 90% plans. Design work is on schedule.

Information

AGENDA ITEM VI – Community Garden Discussion

Discuss the volunteer coordination for the maintenance of the Community Garden.

Discussion

AGENDA ITEM VII – Parks & Recreation Director Report

Recreation Program Updates

- Drop-in Pickleball is on Monday, Wednesday and Friday mornings 9:30am to 12:30pm at the McKinleyville Activity Center. Drop in is \$4 per person.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
 - The Martial Arts classes are averaging 10-14 people per class.
- Fast Break Friday's, a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant. It is averaging 18-20 participants per week.
- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- Beginning Pickleball Skills Class begin on September 13th. The class is full with 12 participants.
- Playgroup for children 0-5 years old is running every Thursday from 10:30am-12:30pm.

Park & Facility Maintenance Updates

The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. and Open Space Zone landscaping. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Azalea Hall renovations yet to be completed include replacing the front doors and replacing the dish sanitizer in the kitchen. The renovation is scheduled to be complete by December of this year.

Facility Rentals & Use

- 14 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental in September through November as well as two kitchen vendors using the kitchen 1 to 3 days per week.
- 12 Pierson Park rentals September through November.
The Boys & Girls Club of the Redwoods Teen Club at the Teen & Community Center is averaging 25-30 youth per day since school started.

Vandalism Report

Teens in the after-school hours who are not attending the Boys & Girls Club Teen Center have been misusing the park on a consistent basis. Sometimes there's vandalism, often there is a lot of trash.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- Staff is preparing the Fall/Winter Newsletter and Activity Guide which will be mailed in the second week of October.
- Staff has been engaged in work related to the renewal of Measure B.
- Staff is participating in the District's 5 year strategic plan update process.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.

- Staff continues to provide support to other departments of the District; assisting with accounts payable, and payroll.

Action: Information

AGENDA ITEM VIII – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell)

Community Garden (VACANT)

AGENDA ITEM IX – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM X – Adjournment