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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR APRIL 21, 2022 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV— Recreation Director Report

Recreation Program Updates

- Drop-in Pickleball is running on Friday evenings 6:30pm-8:30pm. \$4 per person
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:30pm-6:30pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
 - The Martial Arts classes are averaging 8-12 people per class.
- Enrollment for Pee Wee basketball for kindergarten through 2nd grade is almost full. The Program will run April 23 through May 21, 2022.
- Breakout Day camp ran the week of April 11-15 during the school spring break. MUSD ran a parallel program for MUSD students in the ELP Afterschool program which impacted enrollment in our program slightly. We served 25 children in age 5-11. We had anticipated serving 35-40.

Park & Facility Maintenance Updates

Several open space zones received mowing, hedging and weeding maintenance and detention basins received clearing as part of the Open Space Maintenance Zone agreements. A broken pipe at Hiller Sports Site baseball fields had to be repaired after being broken by coaches. One field was closed for a week to accommodate the repair. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. landscaping. Staff continues to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Vandalism Report

In the last month the only vandalism staff have had to respond to has been on mid-town trail. Additionally there have not been any homeless encampments discovered or requiring clean-up in any of the District's open space maintenance zones or park properties.

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- Staff is submitted a grant application to First 5 Humboldt for Playgroup funding support for the next fiscal year. First 5 Humboldt approved the grant award on April 14, 2022. MCSD will be preparing to begin offering a playgroup program in September.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, payroll, and facilitating professional development workshops.

Action: Information

AGENDA ITEM V – Parks & Recreation Draft Operating Budget

The Parks & Recreation Draft Operating Budget (**Attachment 1**) was presented to the MCSD Board on April 2nd. The final Draft goes to the Board on June 1st for approval.

Action: Information

AGENDA ITEM VI – Community Forest

The monthly meeting with Green Diamond Resource Co. and Trust for Public Lands was held on April 15th. We reviewed the data gleaned from the public input meetings and the online survey. GDRC is awaiting the final an appraisal of the forest property as per the requirements of the grant funding the purchase. The determination of status is complete and GDRC is now working on the legal description for the title.

GDRC staff and MCSD staff will be doing field walks at each of the potential access points in the coming months to gather more specific data related to feasibility of development for each point.

Action: Information

AGENDA ITEM VII – BMX Track & Park Project

Staff met with Mike McIntrye of Action Sports Design on April 8th. He is drafting the planning concept layout and language for the RFP. After staff receives the draft documents from Action Sports Design, a meeting with McKinleyville BMX will be scheduled to review the concept design and get feed back for the finalization of the documents before releasing an RFP.

Action: Information

AGENDA ITEM VIII – Intermodal Transportation Committee Report

Ben Winker to report on work of County Intermodal Transportation Committee.

Action: Information

AGENDA ITEM IX – Report on Actions of MCSD Board

No Actions to report from the April 6th MCSD Board meeting.

Action: Information

AGENDA ITEM X – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell): Quarterly Report (**Attachment 2**)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track & Park at School/Washington (Charlie Caldwell)

Community Garden (Ben Winker)

Action: Information

AGENDA ITEM XII – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM XII – Adjournment