



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD**

WEDNESDAY, October 7, 2020 AT 7:00pm

TELECONFERENCE Via ZOOM & TELEPHONE:

Use ZOOM MEETING ID: 675 633 6928 (<https://zoom.us/j/6756336928>) or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

To participate, please teleconference using the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, October 6, 2020.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, October 7, 2020 in a supplemental packet information that will also be posted on the website for public viewing.

AGENDA

7:00 p.m.

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on September 2, 2020

Attachment 1 – Draft Minutes from September 2, 2020

D.2 Consider Approval of August 2020 Treasurer's Report

E. CONTINUED AND NEW BUSINESS

E.1 Review and Discuss the McKinleyville Skatepark Quarterly Project Status Update Presented by the Humboldt Skatepark Collective (HSC)
Attachment 1 – HSC Quarterly Status Report

E.2 Consider Approval of Hay Lease for the Fischer and Pjalorsi Properties with Andy Titus

Attachment 1 – Request for Proposals

Attachment 2 – Proposal from Andy Titus

Attachment 3 – Proposal from David Collenberg

Attachment 4 – Proposal Rating Score Sheet

Attachment 5 – Draft Lease Agreement

E.3 Consider Approval of 2019-2024 Strategic Plan Revisions
Attachment 1 – Red-Lined Strategic Plan Document

E.4 Review Proposed District Rules and Procedures for Personal Wireless Service Facilities (Cell Towers)
Attachment 1 – Draft Personal Wireless Service Facility Policy

- E.5 Consider Approval of Modification of Parks & Recreation CIP Budget to Appropriate Funds for the Replacement of Aging Toro Mower at Hiller Sports Site
Attachment 1 – Draft Revised Parks/General Fund Budget FY20-21
- E.6 Review Virtual Meeting Regulations to be Inserted into the Board Policy Manual
Attachment 1 – Draft Virtual Meeting Guidelines
- E.7 Approve the Regular Board Meeting Dates, Time, and Location for the 2021 Calendar Year
Attachment 1 – Proposed 2021 Board Meeting Calendar Year
- E.8 Consider Special Board Meeting to Tour Proposed Community Forest Trail Heads and Property
Attachment 1 – Map of Proposed Community Forest
- E.9 Consider Director Corbett’s Proposal to Establish Committee to Clarify District’s Authority with regards to Library and Law Enforcement, Community Forest Operation, Support for the McKinleyville Municipal Advisory Committee, Reclamation, and Homelessness
Attachment 1 – MCSD Clarification of Authority Memo, Director Corbett
Attachment 2 – July 31, 2020 Memo from Board Secretary Sousa to Director Corbett
Attachment 3 – LAFCo Municipal Service Review, January 2009
- E.10 Consider the Audit Committee’s Proposal to Amend the Debt Management & Capital Financing Policy Manual to Include Language Outlining the Procedures for the District to Accept or Approve Grants
Attachment 1 – Debt Management and Capital Financing Policy Manual
Attachment 2 – Audit Committee Memo
- E.11 Consider Audit Committee’s Proposal to Increase Transparency with a Monthly Listing of Both Types of Current MCSD Grants Awarded: 1) MCSD Grants, Where the District Receives and Administers the Monies and Contract, and 2) Nonprofit Grants Where a Nonprofit Applies for the Grant, Receives, and Manages the Monies for an MCSD Project
Attachment 1 – Grant Expenditure Sample Listing
- E.12 Consider Approval of a Proposal and Rental Agreement with Justin and April Sousa for the Rental, Repair, and Caretaker Position for the Pialorsi House and Property and Budgeting for Necessary Repairs
Attachment 1 – Sousa Proposal
Attachment 2 – A&I Roofing Proposal

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo)
- b. Area Fund (John Kulstad/Barsanti)

- c. Redwood Region Economic Development Commission (Mayo/Burke)
- d. McKinleyville Senior Center Board Liaison (Barsanti/Burke)
- e. Audit (Corbett/Barsanti)
- f. Employee Negotiations (Couch/Corbett)
- g. McKinleyville Municipal Advisory Committee (Burke/Mayo)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Corbett)
- j. AdHoc Committee – Community Forest (Corbett/Mayo)

F.2 LEGISLATIVE AND REGULATORY REPORTS

F.3 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask)
- b. Operations Department (James Henry)
- c. Parks & Recreation Department (Lesley Frisbee)
- d. General Manager (Pat Kaspari)
 - Attachment 1 – WWMF Monthly Self-Monitoring Report

F.4 PRESIDENT'S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on October 2, 2020

Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.