

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT HELD ON WEDNESDAY, FEBRUARY 2, 2022 AT 6:30/7:00 P.M. IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and
TOLL FREE: 1-888-788-0099

CLOSED SESSION

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The closed session of the Board of Directors of McKinleyville Community Services District convened at 6:30 p.m. with the following Directors and staff in attendance in person at Azalea Hall:

David Couch, President	Pat Kaspari, General Manager
Joellen Clark-Peterson, Vice President	April Sousa, Board Secretary
Scott Binder, Director	Joseph Blaine, IT Specialist
Greg Orsini, Director	Russ Gans, Legal Counsel (via zoom)
Dennis Mayo, Director (via zoom)	

A.2 Public Comment and Written Communications

None

A.2 Closed Session Discussion

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).):
(One (1) Case).

The Board Entered into Closed Session at 6:31 p.m.

REGULAR SESSION

AGENDA ITEM A. CALL TO ORDER:

A.1 Report out of Closed Session

No Reportable Action.

A.2 Roll Call: The regular session of the Board of Directors of McKinleyville Community Services District convened at 7:05 p.m. with the following Directors and staff in attendance in person at Azalea Hall:

David Couch, President	Pat Kaspari, General Manager
Joellen Clark-Peterson, Vice President	April Sousa, Board Secretary
Scott Binder, Director	Joseph Blaine, IT Specialist
Greg Orsini, Director	Colleen Trask, Finance Director
Dennis Mayo, Director (via zoom)	Lesley Frisbee, Parks & Recreation Director
	James Henry, Operations Director

A.3 Pledge of Allegiance: The Pledge of Allegiance was led by Director Orsini.

A.4 Additions to the Agenda: There were no additions to the agenda.

A.5 Approval of the Agenda:

Motion: It was moved to approve the agenda as delivered.

Motion by: Director Orsini; **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM B. PUBLIC HEARINGS:

None.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

None.

AGENDA ITEM D. CONSENT CALENDAR:

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on January 5, 2022
- D.2 Consider Approval of December 2021 Treasurer's Report
- D.3 Compliance with State Double Check Valve (DCV) Law
- D.4 Reaffirm Resolution 2021-27 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings
- D.5 Review and Approve the Amendments to the County Leases for the Library and Sheriff's Facilities
- D.6 Consider Approval of Hiller Sports complex Facility Use Agreement Contract with Fee Increases, between MCSD and the Following Youth Sport Organizations: McKinleyville Little League; and Mad River Girls Fastpitch Softball (Humboldt ASA)
- D.7 Consider Approval of Resolution 2022-04 Authorizing the General Manager to Execute Hazard Mitigation Grant Letters of Commitment for Grant Match and Maintenance for the Fischer Lift Station Seismic Retrofit Project
- D.8 Consider Approval of Proclamation for January 2022 as National Mentoring Month
- D.9 Review Quarterly Report of Humboldt Skatepark Collective for the McKinleyville Skate Park

Motion: It was moved to approve the Consent Calendar.

Motion by: Director Orsini; **Second:** Director Clark-Peterson

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

- E.1 Consider Adoption of Resolution 2022-01 Recognizing, Honoring, and Commending David Baldosser for Twenty-Five (25) Years of Service

Finance Director Colleen MR Trask opened this item with a review of the Staff report. The Board, other Staff, and the public were given an opportunity to speak. David Baldosser was celebrated with an award, cupcakes, and pictures.

Motion: It was moved to adopt Resolution 2022-01 Recognizing, Honoring, and Commending David Baldosser.

Motion by: Director Orsini; **Second:** Director Binder

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.2 Consider Appointment of Applicant, Jennifer Ortega to Vacant Seat on the Park and Recreation Committee (PARC)

Recreation Director Frisbee gave a short introduction to this item. Jennifer Ortega was present to answer questions. The Board was given an opportunity to make comments. There were no comments from the public.

Motion: Appoint Jennifer Ortega to the Vacant Seat on the Park and Recreation Committee (PARC).

Motion by: Director Binder; **Second:** Director Clark-Peterson

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.3 Water & Sewer Main Line Replacement & Rehabilitation Master Plan Presentation & Acceptance

General Manager Kaspari opened the item with a review of the Staff note and attachments. He passed the presentation over to Jill Kjellsson from GHD to give the rest of the presentation. The Board was given a chance to ask clarifying questions and make comments. There were no comments from the public.

Motion: Accept the Water and Sewer Main Line Replacement and Rehabilitation Master Plan.

Motion by: Director Orsini; **Second:** Director Mayo

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Discuss and Consider Approval of Resolution 2022-05 Adopting the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program for the 4.5 MG Water Storage Tank Project and Approving the Project

This item was opened by General Manager Kaspari. The Board asked clarifying questions. There were no comments from the public.

Motion: Approve Resolution 2022-05 adopting the Mitigated Negative Declaration and the Mitigation Monitoring Reporting Program, approving the 4.5 MG Water Storage Tank Project and directs the General Manager to file the Notice of Determination with the County within 5 days.

Motion by: Director Orsini; **Second:** Director Clark-Peterson

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.5 Consider Approval of Resolution 2022-02 Supporting Single Payer Bills for Health Care Reform

General Manager Kaspari gave an overview of this item. Ross Ward, member of the public, came to speak on behalf of Resolution 2022-02. Kathryn Donahue and Patty Harvey from the Humboldt Chapter of Healthcare for All spoke on behalf of the Resolution. Colleen Trask, as a member of the public, gave a counter argument against the Resolution. Corinne Frugoni, member of the public, Patty Harvey, and Ross Ward gave rebuttals. Director Orsini provided some information on related legislative items. Director Binder gave reasons as to why he could not support this item. Director Clark-Peterson noted that she would support this item. She also noted that many people came out to support this.

The item did not pass for lack of a motion.

E.6 Consider Approval of Resolution 2022-03 Reviewing and Approving, with Amendments, Board Policies and Procedures related to Governance, Ethics, and Board Conduct

Board Secretary Sousa gave a review of the Staff report and opened it up for questions.

Motion: Approve Resolution 2022-03 Reviewing and Approving, with Amendments, Board Policies, and Procedures related to Governance, Ethics, and Board Conduct.

Motion by: Director Orsini; **Second:** Director Mayo

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

E.7 Review Information for the Draft Capital Improvement Plan for the Parks and General Fund, FY 2022-23

Finance Director Trask presented this item to the Board for review. The Board was given an opportunity to ask questions and share comments. Clarifying questions were asked about the grant funded items on the CIP.

This was an informational only item. No action taken.

E.8 Consider Granting Authorization to the General Manager to work with Green Diamond Resource Company to Develop Grant Applications for Joint Fuel Break Projects at the Community Forest/Private Property Interface

General Manager Kaspari gave an overview of this item. There were no comments from the Board or the Public.

Motion: Authorize the General Manager to work with Green Diamond Resource Company to develop grant applications for the implementation of fuel break projects, and to sign grant applications and other necessary documents as required.

Motion by: Director Clark-Peterson; **Second:** Director Orsini

Roll Call: Ayes: Binder, Clark-Peterson, Mayo, Orsini, and Couch Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. **Parks and Recreation Committee (Binder/Clark-Peterson):** Nothing further to report from Director Frisbee's report.
- b. **Area Fund (John Kulstad/Clark-Peterson):** Did not meet.
- c. **Redwood Region Economic Development Commission (Clark-Peterson/Binder):** Director Clark-Peterson gave a report from the most recent meeting.
- d. **McKinleyville Senior Center Advisory Council (Binder/Clark-Peterson):** Did not meet.
- e. **Audit (Orsini/Couch):** Did not meet.
- f. **Employee Negotiations (Couch/Mayo):** Did not meet.
- g. **McKinleyville Municipal Advisory Committee (Orsini/Binder):** Director Orsini and Director Binder reported on the meetings that took place over the past month.
- h. **Local Agency Formation Commission (Couch):** Nothing to report.
- i. **Environmental Matters Committee (Couch/Clark-Peterson):** Did not meet.
- j. **Ad Hoc Community Forest Committee (Mayo/Orsini):** Director Orsini gave a brief report.
- k. **Ad Hoc Latent Powers Committee (Orsini/Couch):** Did not meet.

F.2 LEGISLATIVE AND REGULATORY REPORTS

Director Orsini gave a report on legislative items related to his work on the CSDA Legislative Committee.

F.3 STAFF REPORTS

- a. **Support Services Department (Colleen M.R. Trask):** Finance Director Colleen Trask highlighted some changes on the Treasurer's report related to the passing of the Bond issue.
- b. **Operations Department (James Henry):** Operations Director James Henry had nothing further to add to his written report.
- c. **Parks & Recreation Department (Lesley Frisbee):** Recreation Director Lesley Frisbee had nothing further to add to her written report.
- d. **General Manager (Patrick Kaspari):** General Manager Kaspari noted that there will be a closed session item at the March meeting and that the wastewater arrears information from the state has come in.

F.4 PRESIDENT'S REPORT: Nothing to report.

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS:

Supervisor Madrone was present and gave some brief comments.

G. ADJOURNMENT:

Meeting Adjourned at 9:18 p.m.



April Sousa, MMC, Board Secretary