



Mission statement of McKinleyville Community Services District:
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, library services, and other appropriate services for an urban community in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A *REGULAR* MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, JULY 6, 2022 AT 6:30/7:00pm**

**LOCATION: AZALEA HALL
1620 Pickett Road
McKinleyville, California**

Or

**TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) or DIAL
IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

To participate in person, please come to Azalea Hall.

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, July 5, 2022.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, July 6, 2022 in a supplemental packet information that will also be posted on the website for public viewing.

Please note that, due to potential technical difficulties, the quality of the Zoom meeting cannot be guaranteed. **If you have public input to provide on an agenda item, it is recommended you attend in person at Azalea Hall or submit written comments as outlined above.**

CLOSED SESSION AGENDA **6:30 p.m.**

A. CALL TO ORDER

A.1 Roll Call

A.2 PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will

*be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

A.3 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

- a. Conference with Legal Counsel -- Anticipated Litigation (Government Code § 54956.9(d)(2))** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) case, injury claimant: Jeremy Blake Nolen

REGULAR AGENDA

7:00 p.m.

A. CALL TO ORDER

A.1 Report Out of Closed Session

A.2 Roll Call

A.3 Pledge of Allegiance

A.4 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 Approval of the Agenda

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests

that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on June 1, 2022
Attachment 1 – Draft Minutes from June 1, 2022
- D.2 Consider Approval of May 2022 Treasurer's Report
- D.3 Election Information for Gubernatorial Election November 8, 2022
Attachment 1 – County Office of Elections Letter for Officer Terms Expiring and District Preferences dated May 30, 2022
- D.4 Reaffirm Resolution 2021-27 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings
Attachment 1 – Resolution 2021-27
- D.5 Distribution of the Annual Board Self-Evaluation
Attachment 1 – Self Evaluation Questions
- D.6 Consider Attendance to the California Special Districts Association (CSDA) 2022 Annual Conference, August 22-25, 2022 in Palm Desert, CA
Attachment 1 – CSDA Conference Schedule
- D.7 Approve Conveyance of Water, Sewer, and Street Lights Facilities Related to Imeson/Avelar Subdivision
Attachment 1 – Agreement for Conveyance and Acceptance of Imeson/Avelar Subdivision

E. CONTINUED AND NEW BUSINESS

- E.1 Consider Adoption of Resolution 2022-22 Delegating Authority to the General Manager to Give Notice of Any Hearing to Adopt a Resolution of Necessity Action (Action)
Attachment 1 – Resolution 2022-22
- E.2 Consider Adoption of Resolution 2022-21 Authorizing the District to Enter Into the Joint Powers Agreement Relating to California CLASS and Invest in California CLASS and Related Matters (Action)
Attachment 1 – Resolution 2022-21 for Joining the California CLASS Joint Powers Authority
Attachment 2 – Draft Joint Powers Agreement
- E.3 Consider Adjustment of Existing Utility Easement across APN 508-360-019 from 25-ft Width to 20-ft Width (Action)
Attachment 1 – Points West letter dated May 31, 2022, with Quitclaim Deed and Signed Grant Deed
- E.4 Approve Unified Field Services Corporation as the Successful Bidder Related to Bids Received for the Cochran Tank 1A Painting Request for Proposals (RFP),

including Budget Amendment to Fiscal Year 2022/2023 and Authorize the General Manager to Execute Construction Contract (Action)

Attachment 1 - BACC Coating Consultant Proposal

Attachment 2 – BACC Professional Services Agreement 2022-07

Attachment 3 – FARR Construction Proposal

Attachment 4 – Unified Field Services Proposal

Attachment 5 – Unified Field Services Construction Contract

E.5 Consider Approval of 2022 Strategic Plan Update for McKinleyville Community Service District (Action)

Attachment 1 – 2022 Update 2019-2024 Strategic Plan

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Parks and Recreation Committee (Binder/Clark-Peterson)
- b. Area Fund (John Kulstad/Clark-Peterson)
- c. Redwood Region Economic Development Commission (Clark-Peterson/Binder)
- d. McKinleyville Senior Center Board Liaison (Binder/Clark-Peterson)
- e. Audit and Finance Committee (Orsini/Couch)
- f. Employee Negotiations (Couch/Mayo)
- g. McKinleyville Municipal Advisory Committee (Orsini/Binder)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Clark-Peterson)
- j. AdHoc Committee – Community Forest (Mayo/Orsini)

F.2 LEGISLATIVE AND REGULATORY REPORTS

F.3 STAFF REPORTS

- a. Support Services Department (Nicole Alvarado)
- b. Operations Department (James Henry)
- c. Parks & Recreation Department (Lesley Frisbee)
- d. General Manager (Pat Kaspari)
Attachment 1 – WWMF Monthly Self-Monitoring Report

F.4 PRESIDENT'S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on July 1, 2022

Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter

Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.