



**Mission statement of McKinleyville Community Services District:**  
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD**

**WEDNESDAY, JULY 1, 2020 AT 7:00pm**

**TELECONFERENCE Via ZOOM & TELEPHONE:**

**Use ZOOM MEETING ID: 675 633 6928 (<https://zoom.us/j/6756336928>) or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

To participate, please teleconference using the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: [asousa@mckinleyvillecsd.com](mailto:asousa@mckinleyvillecsd.com) up until 4:30 p.m. on Wednesday, July 1, 2020

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**AGENDA**

**A. CALL TO ORDER**

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

A.4 Approval of the Agenda

A.5 Closed Session Discussion

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

## **B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

- B.1 Public Hearing on Proposed Assessment and Formations of Street Light Zone #102, and #104, and Consider Adoption of Resolution 2020-16 (Street Light Zone #102) and Resolution 2020-18 (Street Light Zone #104)
- Attachment 1 – Resolution of Initiation 2020-16 for SLZ #102
  - Attachment 2 – Resolution of Initiation 2020-18 for SLZ #104
  - Attachment 3 – SLZ #102 Engineers Report w/ Exhibit A and B
  - Attachment 4 – SLZ #104 Engineers Report w/ Exhibit A and B
  - Attachment 5 – SLZ #102 Completed Ballot
  - Attachment 6 – SLZ #104 Completed Ballot

## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on June 3, 2020
- Attachment 1 – Draft Minutes from June 3, 2020
- D.2 Consider Approval of May 2020 Treasurer's Report

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Review and Discuss the McKinleyville Skatepark Quarterly Project Status Update Presented by the Humboldt Skatepark Collective (HSC)
- Attachment 1 – Quarterly Report from HSC
- E.2 Consider approval of Professional Services Agreement for Points West Surveying to Perform and Record Boundary Survey of Pjalorsi Property Purchase
- Attachment 1 – Professional Services Agreement with Exhibit A – Pjalorsi Ranch Survey Scope of Work
- E.3 Consider approval of Professional Services Agreement for GHD Inc. for Design and Construction Management for the Highway 101 Sewer Crossings Retrofit Project
- Attachment 1 – Professional Services Agreement with Exhibit A – Highway 101 Sewer Crossing Scope of Work

- E.4 Reserve Policy Review for Catastrophe Reserves  
Attachment 1 – Government Finance Officers Association (GFOA) sample graphs from Newport Beach Risk Analysis  
Attachment 2 – GFOA Workbook for basic estimates
- E.5 Discuss and Consider Adoption of Initial Study/Mitigated Negative Declaration CEQA Documents for the Mad River Floodplain and Public Access Enhancement Project  
Attachment 1 – Mad River Floodplain and Public Access Enhancement Project Initial Study and Mitigated Negative Declaration State Clearinghouse  
Link to doc and comments: <https://ceqanet.opr.ca.gov/2020039047/2>  
Attachment 2 – Proof of Publication  
Attachment 3 – Notice of Completion & Environmental Document Transmittal  
Attachment 4 – Comment Letters Received  
Attachment 5 – Response to Comments

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1 ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Couch/Mayo)
- b. Area Fund (John Kulstad/Barsanti)
- c. Redwood Region Economic Development Commission (Mayo/Burke)
- d. McKinleyville Senior Center Board Liaison (Barsanti/Burke)
- e. Audit (Corbett/Barsanti)
- f. Employee Negotiations (Couch/Corbett)
- g. McKinleyville Municipal Advisory Committee (Burke/Mayo)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Corbett)

### **F.2 LEGISLATIVE AND REGULATORY REPORTS**

### **F.3 STAFF REPORTS**

- a. Support Services Department (Colleen M.R. Trask)
- b. Operations Department (James Henry)
- c. Parks & Recreation Department (Lesley Frisbee)
- d. General Manager (Pat Kaspari)  
Attachment 1 – WWMF Monthly Self-Monitoring Report

### **F.4 PRESIDENT'S REPORT**

### **F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS**

## **G. ADJOURNMENT**

## **Posted 5:00 pm on June 26, 2020**

*Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at [McKinleyvillecsd.com/minutes](http://McKinleyvillecsd.com/minutes) or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.*

*McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.*