

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT HELD ON WEDNESDAY, October 4, 2023 at 6:00 P.M. IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA and TELECONFERENCE Via ZOOM & TELEPHONE: ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and TOLL FREE: 1-888-788-0099

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The meeting was called to order at 6:00 p.m. with following Directors and staff in attendance in person at Azalea Hall:

Greg Orsini, President	Pat Kaspari, General Manager
Scott Binder, Vice President	Joey Blaine, Board Secretary
James Biteman, Director	James Henry, Operations Director
David Couch, Director	Kirsten Messmer, Parks & Recreation Coordinator
Dennis Mayo, Director	

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by Director Binder.

A.3 Additions to the Agenda: There were no additions or changes to the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to approve the agenda.

Motion by: Director Mayo; **Second:** Director Biteman

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo, and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

A.5 Closed Session Discussion

There was no closed session.

AGENDA ITEM B. PUBLIC HEARINGS:

There was no public hearing scheduled.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

There was no public comment.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on August 2, 2023 and Special Meeting on August 22, 2023

D.2 Consider Approval of July 2023 Treasurer's Report

D.3 Compliance with State Double Check Valve (DCV) Law

Motion: It was moved to approve the Consent Calendar

Motion by: Director Mayo; **Second:** Director Biteman

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo, and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

(Items are listed in the order in which they occurred)

E.1 Consider Adoption of Resolution 2023-20 Recognizing, Honoring and Commending James Henry for Twenty-Five (25) Years of Service

GM Kaspari presented the item. Board members, staff, and members of the public gave their words of encouragement, commendation, and appreciation regarding Operation Director James Henry's achievement of 25 years of employment by McKinleyville Community Services District (MCSD).

Motion: It was moved to approve Resolution 2023-20.

Motion by: Director Mayo **Second:** Director Biteman

Roll Call: Ayes: Binder, Biteman, Couch, Mayo, and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

E.4 Consider Approval of Final Project Signs and Naming for the Baduwa't or Mad River Floodplain and Public Access Project.

General Manager Kaspari overviewed the staff report and then invited Mary Burke, North Coast Regional Manger for California Trout, to add additional context and information regarding the proposed names recommended for the site.

The Board expressed admiration for the graphic design of the proposed signs.

President Orsini commended the craftsmanship of the signs and asked Ms. Burke if the content of the signs had received endorsement from the Wiyot tribe. Ms. Burke replied that while the signs had been reviewed by Tribal staff, they had not yet gone before Tribal council for review.

President Orsini expressed hesitance to the place the signs without Tribal council approval of the content displayed on the signs.

Director Mayo moved to approve Resolution 2023-31 contingent upon consideration for modification from the Wiyot Tribal Council.

Motion: It was moved to approve Resolution 2023-21 contingent upon consideration for modification from the Wiyot Tribal Council.

Motion by: Director Mayo **Second:** Director Binder

Roll Call: Ayes: Binder, Biteman, Couch, Mayo, and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

E.2 MCSD History of Measure B and the Value of Parks & Recreation

Parks and Recreation Coordinator Kirsten Messmer presented the item.

General Manager Kaspari reported on the progress of returned Measure B ballots. Board Secretary Blaine reported that as of the day of the meeting approximately 900 individual envelopes, some indicating that they contained multiple ballots, had been received.

Director Biteman inquired about the number of ballots that had been mailed. General Manager Kaspari replied approximately 6000 ballots had been sent out.

There was no public comment.

This was an information only item. No action was taken.

E.3 Transfer of Investment Funds to California Class

The item was overviewed by General Manager Kaspari.

Director Biteman asked if there was a current figure for the number of agencies participating in California CLASS. General Manager Kaspari replied that he would find out and report back.

President Orsini added that as of the last briefing he received, over \$1 Billion had been invested into the California CLASS fund.

This was an information only item. No action was taken.

E.5 Approve the Regular Board Meeting Dates, Time and Location for the 2024 Calendar Year and Discuss Possible Dates for the 2023 Joint MMAC/MCSD Meeting

Board Secretary Blaine presented the item.

The Board had no further comment on the 2024 Regular Board Meeting Calendar.

General Manger Kaspari proposed to the Board possible dates for the 2023 Joint McKinleyville Municipal Advisory Committee (MMAC)/MCSD Meeting; specifically, November 8, November 15, or December 13.

President Orsini suggested he propose the recommended dates to the MMAC for discussion at their October 25, 2023 meeting and bring MMAC's response back for discussion at the November 1, 2023 MCSD Regular Meeting.

Motion: It was moved to approve the 2024 Regular Board Meeting Calendar and for President Orsini to suggest the proposed dates for the 2023 Joint MMAC/MCSD Meeting to the MMAC at their October 25, 2023 meeting.

Motion by: Director Binder **Second:** Director Couch

Roll Call: Ayes: Binder, Biteman, Couch, Mayo, and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. **Parks and Recreation Committee (Binder/Biteman):** Director Binder had nothing to report further than that in Parks and Recreation Director Frisbee's staff report.
- b. **Area Fund (John Kulstad/Binder):** Did not meet.
- c. **Redwood Region Economic Development Commission (Biteman/Mayo):** Did not meet.
- d. **McKinleyville Senior Center Advisory Council (Binder/Couch):** Director Binder gave a brief report on the activities of the Senior Center.
- e. **Audit and Finance (Orsini/Biteman):** Did not meet.
- f. **Employee Negotiations (Couch/Mayo):** Did not meet.

- g. **McKinleyville Municipal Advisory Committee (Orsini/Binder):** President Orsini gave a brief report on the activities of MMAC.
- h. **Ad Hoc Community Forest Committee (Mayo/Orsini):** General Manger Kaspari gave a brief report of a recent meeting with Green Diamond and of a recent clean-up day of the property organized by Green Diamond.

F.2 LEGISLATIVE AND REGULATORY REPORTS

There were no reports.

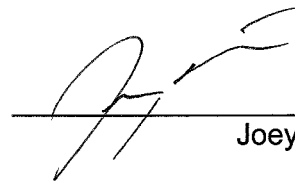
F.3 STAFF REPORTS

- a. **Finance and Administration Department (Nicole Alvarado):** No further comments.
- b. **Operations Department (James Henry):** No further comments.
- c. **Parks & Recreation Department (Lesley Frisbee):** No further comments.
- d. **General Manager (Patrick Kaspari):** General Manager Kaspari updated the Board on the progress of the 4.5 MG Tank Project, the Central Avenue Water/Sewer Mainline Rehabilitation project, and the September 25 MMAC/MCSD/County monthly 2x2 meeting with this month's guest being Sheriff William Honsal.

F.4 PRESIDENT'S REPORT:

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS:

G. ADJOURNMENT:
Meeting Adjourned at 7:48 p.m.



Joey Blaine, Board Secretary