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**TO: MEMBERS, RECREATION ADVISORY COMMITTEE**

**FROM: LESLEY FRISBEE, RECREATION DIRECTOR**

**SUBJECT: STAFF NOTES FOR AUGUST 18, 2021 MEETING**

**AGENDA ITEM I- Introductions, Call to Order & Flag Salute**

**AGENDA ITEM II - Communications**

*Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.*

**AGENDA ITEM III - Public Comment**

*Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.*

**AGENDA ITEM IV – Recreation Director Report**

Recreation Program Updates

The Kids Camp Summer Day Camp is serving 30+ youth per week in the last few weeks of the program. Camp ends on August 20th. The Adult Wood-bat softball league started on August 1<sup>st</sup>. It is off to a great start with 9 teams. Due to the recent COVID surge, all other indoor programs that had been planned to re-start this month have been postponed or cancelled.

Park & Facility Maintenance Updates

Several open space zones received mowing, hedging and weeding maintenance and detention basins received clearing as part of the Open Space Maintenance Zone agreements. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. landscaping. Redwood mulch continues to be placed along Central this month. Three different homeless camps were cleaned out of various OSMZ's this month. Staff continues to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces. At Hiller Sports Site sprinkler repairs were completed and fields were fertilized and aerated.

Other updates:

- Staff is preparing to renew the Central Ave. OSMZ through the 218 process. The Central Ave. OSMZ sunsets every 5 years and must go through the renewal process.
- Mad River Youth Soccer League will be hosting games and practices at Hiller Sports Site beginning August 15<sup>th</sup>.
- Staff is preparing for an ALL-District Employee Emergency Operations Training to be held in October.
- Staff compiled maintenance hours data of OSMZ's, parks and facilities for FY 20/21.
- Staff met with the Prop. 68 Grant program officer at both the BMX Track and Park project site as well as Pierson Park.

- Staff continues to provide support to other departments of the District; assisting with accounts payable, payroll, and facilitating professional development workshops.

*Action: Information*

**AGENDA ITEM V – BMX Track & Park Project**

Staff is moving forward with the filing of a “Class-32 Categorical Exemption” for CEQA compliance for the BMX track and park project. Initial studies for the filing are beginning this week, however due to the growing season, the rare plant study will not be able to be completed until Spring of 2022. We will still be able to complete the filing, but groundbreaking will not be allowed until that study is complete next spring.

*Action: Information*

**AGENDA ITEM VI – Community Forest**

Staff is currently reviewing the DRAFT Forest Management plan developed by BBW Associates. Staff will provide comments for revisions back to BBW Associates. It is estimated that a draft will be ready for presentation to the MCSD Board in October.

*Action: Information*

**AGENDA ITEM VII –Park & Recreation Development Guidelines**

Committee to review a final draft of Park & Rec Development Guidelines (**Attachment 1**) and vote to recommend adopting its use as a departmental policy for future development project consideration

*Action: Discussion/Action*

**AGENDA ITEM VIII – Ad Hoc Committees Review of Need and Purpose**

Staff would like the PARC to review and clarify the need and purpose of the existing Ad Hoc Committees.

Currently two Ad Hoc Committees exist for properties that currently do not have any development plan and/or do not have any current activity moving the property toward development. The School Rd. and Washington Ave. property committee overlaps or is redundant to the BMX Bike Track committee considering that the property is currently in consideration for the development of the BMX track.

*Action: Discussion/Action*

**AGENDA ITEM IX – Intermodal Transportation Committee Report**

*Action: Discussion/Action*

**AGENDA ITEM X – Report on Actions of MCSD Board**

**E.3 Consider Approval of Resolution 2021- 21 Initiating the Formation of Avelar/Imeson Subdivision Open Space Maintenance Zone (OSMZ) #28**

General Manager Kaspari reviewed this item for the Board. The Board asked clarifying questions regarding the logistics of the assessment and when it would start. Phil Lazzar was present and answered questions and made comments to the Board.

**Motion:** Approve Resolution 2021-21 initiating the formation of the Avelar/Imeson Subdivision Open Space Maintenance Zone #28.

**Motion by:** Director Orsini; **Second:** Director Binder

**Roll Call:** Ayes: Binder, Couch, Orsini, and Mayo Nays: None Absent: Clark-Peterson

**Motion Summary:** Motion Passed

**AGENDA ITEM XI – Ad Hoc Committee Reports**

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Property at School Road and Washington Ave (Chad Sefcik)

Riverfront property (Jeff Dunk)

Fischer Ranch Estuary Project (Johnny Calkins)

BMX Bike Track (Charlie Caldwell)

Community Garden (Ben Winker)

*Action: Information*

**AGENDA ITEM XII – Discuss Agenda Topics for Next Meeting**

*Action: Discussion*

**AGENDA ITEM XIII – Adjournment**