

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, OCTOBER 15, 2024 at 5:30 P.M.  
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA**

**and**

**TELECONFERENCE Via ZOOM & TELEPHONE:**

**ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:  
1-888-788-0099**

**Item I**

**a. Call To Order**

The meeting was called to order at 5:30 p.m.

**b. Roll Call**

The following committee members and staff were in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)  
Pat Kaspari, MCSD General Manager  
James Henry, MCSD Operations Director  
Kirsten Messmer, MCSD Parks and Recreation Director  
Jens Andersen, MCSD Recreation Coordinator  
Jennifer Ortega, PARC Appointee Member  
Joel Rink, Forester/RPF Member  
Tyler Brown, Natural Resources Services Agency Member  
Desiree Early Dorvall, Natural Resources/Biologist Member  
Michele Stephens, McKinleyville Resident Member  
Todd Truesdell, At-Large Member  
Kevin Creed, At-Large Member  
Mersadies Campbell, Alternate Forester Member  
Christopher Collier, Alternate Natural Resources Agency Member,  
Nicole West, Alternate Natural Resources/Biologist Member  
Joey Blaine, MCSD Board Secretary

Absent: James Biteman, MCSD Board Director (Non-Voting Member)  
Maya Conrad, MMAC Appointee Member

**c. Flag Salute**

The Pledge of Allegiance was led by Joel Rink.

**Item II - Approval of Agenda**

**Motion:** It was moved to approve the agenda.

**Motion by:** Dorvall **Second:** Creed

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed

Nays: None

Absent: Conrad

**Motion Summary:** Motion passed.

**Item III – Approval of Minutes from the August 20, 2024 and September 17, 2024 Meetings**

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**Motion:** It was moved to approve the August 20, 2024 and September 17, 2024 meeting minutes.

**Motion by:** Kaspari **Second:** Brown

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed

Nays: None

Absent: Conrad

**Motion Summary:** Motion passed.

#### **Item IV – Public Comment**

Public comment was given by the following individuals:

A McKinleyville Resident Residing on Sutter  
Margaret Story-Baker, McKinleyville Resident

#### **Item V – Consider Appointment of Public Member Applicants to Forest Management Plan and Funding/Budget Subcommittee**

MCSD Board Secretary Blaine presented the item. It was noted that the addition of public members to this committee and the Trails subcommittee will make them standing committees, causing them to fall under the rules of the Brown Act. At the time of the meeting, no applications had been received for this subcommittee.

Committee members asked clarifying questions.

Public comments were made by the following individuals:

Kenneth Burton, McKinleyville Resident  
Ken Dunn, McKinleyville Resident

**Motion:** It was moved to continue accepting applications for the subcommittee indefinitely until the Public member positions are filled or the subcommittee decides to no longer accept applications.

**Motion by:** Kaspari **Second:** Andersen

There were no further comments by the Committee or Public.

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed

Nays: None

Absent: Conrad

**Motion Summary:** Motion passed.

#### **Item VII – Consider Appointment of Public Member Applicants to Trails, Infrastructure, and Security Subcommittee (Action)**

MCSD Board Secretary Blaine overviewed the item.

Discussion amongst the Committee occurred.

**Motion:** It was moved to make a recommendation to the MCSD Board of Directors to appoint Charlie Caldwell, Kenneth Burton, Phil Heidrick, Shaun Fyfe, and Justin Brown to the Public member positions on the Trails, Infrastructure, and Security Subcommittee.

**Motion by:** Brown **Second:** Stephens

There were no further comments by the Committee or Public.

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed

Nays: None

Absent: Conrad

**Motion Summary:** Motion passed.

### **Item VII – Presentation of McKinleyville Community Forest Interactive Map**

MCSD Operations Director Henry gave an overview of the item and introduced Sam King, MCSD GIS Analyst.

Mr. King gave a presentation on the functionality of the McKinleyville Community Forest Interactive Map.

Committee members asked clarifying questions and commended Mr. King and MCSD staff on the development of the map.

This was an information only item. No action was taken.

### **Item VIII – Consider Application for CAL FIRE Forest Health Grant**

MCSD General Manager Kaspari presented the item.

Committee members asked clarifying questions.

**Motion:** It was moved to make a recommendation to the MCSD Board of Directors to authorize the General Manager to apply for the CAL FIRE Forest Health Grant

**Motion by:** Creed **Second:** Dorvall

There were no further comments by the Committee or Public.

**Roll Call:** Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Dorvall, Stephens, Truesdell, Creed

Nays: None

Absent: Conrad

**Motion Summary:** Motion passed.

### **Item IX – Consider Future Agenda Items for Committee and Subcommittees (Action)**

MCSD Recreation Coordinator Andersen gave a reminder of the upcoming Trails, Infrastructure, Clean-ups, and Security Subcommittee meeting on October 29.

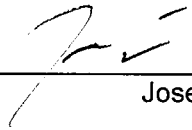
MCSD General Manager Kaspari gave a reminder of the upcoming Forest Management Plan and Funding/Budget Subcommittee meeting on November 5. He also gave an update on the status of various grant applications.

MCSD Parks and Recreation Director Messmer announced that the annual State of McKinleyville event organized by the McKinleyville Chamber of Commerce is to tentatively be held on January 8, 2025. The Chamber has asked if any members of the Committee would be interested in tabling at the event.

There were no recommendations for future agenda items from the Committee or Public.

**Agenda Item VIII – ADJOURNMENT**

Meeting Adjourned at 6:27 p.m.

  
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Joseph Blaine, Board Secretary