



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, library services, and other appropriate services for an urban community in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, FEBRUARY 2, 2022 AT 6:30/7:00pm**

**LOCATION: AZALEA HALL
1620 Pickett Road
McKinleyville, California**

Or

**TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) or DIAL
IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

To participate in person, please come to Azalea Hall. Masks will be required

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, February 1, 2022.

All Public Comment received before the above deadline will be provided to the Board at 9 a.m. on Wednesday, February 2, 2022 in a supplemental packet information that will also be posted on the website for public viewing.

Please note that, due to potential technical difficulties, the quality of the Zoom meeting cannot be guaranteed. **If you have public input to provide on an agenda item, it is recommended you attend in person at Azalea Hall or submit written comments as outlined above.**

CLOSED SESSION AGENDA
6:30 p.m.

A. CALL TO ORDER

A.1 Roll Call

A.2 PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the

*agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

A.3 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).): (One (1) Case).

REGULAR AGENDA

7:00 p.m.

A. CALL TO ORDER

A.1 Report out from Closed Session

A.2 Roll Call

A.3 Pledge of Allegiance

A.4 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 Approval of the Agenda

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

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D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests

that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting on January 5, 2022
Attachment 1 – Draft Minutes from January 5, 2022
- D.2 Consider Approval of December 2021 Treasurer's Report
- D.3 Compliance with State Double Check Valve (DCV) Law
- D.4 Reaffirm Resolution 2021-27 Making Findings Pursuant to Government Code Section 5493, as Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings
Attachment 1 – Resolution 2021-27
- D.5 Review and Approve the Amendments to the County Leases for the Library and Sheriff's Facilities
Attachment 1 – Current Library Lease and Previous Amendments
Attachment 2 – Second Amendment to Library Lease
Attachment 3 – Original Lease and Previous Amendments for Law Enforcement Facility
Attachment 4 – Third Amendment to LEF Lease
- D.6 Consider Approval of Hiller Sports complex Facility Use Agreement Contract with Fee Increases, between MCSD and the Following Youth Sport Organizations: McKinleyville Little League; and Mad River Girls Fastpitch Softball (Humboldt ASA)
Attachment 1 – HSC Agreement between MCSD and McKinleyville Little League
Attachment 1a – Supplemental Maintenance Agreement between McKinleyville Little League and MCSD
Attachment 2 – HSC Agreement between MCSD and Mad River Girls Fastpitch Softball (Humboldt ASA)
- D.7 Consider Approval of Resolution 2022-04 Authorizing the General Manager to Execute Hazard Mitigation Grant Letters of Commitment for Grant Match and Maintenance for the Fischer Lift Station Seismic Retrofit Project (Action)
Attachment 1 – Resolution 2022-04
Attachment 2 – Draft Match Commitment Letter
Attachment 3 – Draft Maintenance Commitment Letter
- D.8 Consider Approval of Proclamation for January 2022 as National Mentoring Month
Attachment 1 - Proclamation
- D.9 Review Quarterly Report of Humboldt Skatepark Collective for the McKinleyville Skate Park
Attachment 1 – HSC Quarterly Report Feb. 2022

E. CONTINUED AND NEW BUSINESS

- E.1 Consider Adoption of Resolution 2022-01 Recognizing, Honoring, and Commending David Baldosser for Twenty-Five (25) Years of Service
Attachment 1 – Resolution 2022-01
- E.2 Consider Appointment of Applicant, Jennifer Ortega to Vacant Seat on the Park and Recreation Committee (PARC)
Attachment 1—Jennifer Ortega PARC application and resume
- E.3 Water & Sewer Main Line Replacement & Rehabilitation Master Plan Presentation & Acceptance
Attachment 1 – Sanitary Sewer Main Line Replacement & Rehabilitation Master Plan, Executive Summary and TOC
Attachment 2 - Water Main Line Replacement & Rehabilitation Master Plan, Executive Summary and TOC
Attachment 3 – Main Line Replacement & Rehabilitation Presentation
- E.4 Discuss and Consider Approval of Resolution 2022-05 Adopting the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program for the 4.5 MG Water Storage Tank Project and Approving the Project

Attachment 1 – A portion of 4.5 Million Gallon Water Storage Tank Initial Study and Mitigated Negative Declaration; see State Clearinghouse Link to Full Document and comments: <https://ceqanet.opr.ca.gov/2021120195>
Attachment 2 – Proof of Publication
Attachment 3 – Notice of Completion & Environmental Document Transmittal
Attachment 4 – Comment Letters Received
Attachment 5 – Response to Comments
Attachment 6 – Resolution 2022-05
Attachment 7 – Mitigated Monitoring Report
Attachment 8 – Notice of Determination
- E.5 Consider Approval of Resolution 2022-02 Supporting Single Payer Bills for Health Care Reform
Attachment 1 – Resolution 2022-02
Attachment 2 – Legislative Information on AB1400
Attachment 3 – Text of H.R. 1976
- E.6 Consider Approval of Resolution 2022-03 Reviewing and Approving, with Amendments, Board Policies and Procedures related to Governance, Ethics, and Board Conduct
Attachment 1 – Resolution 2022-03
Attachment 2 – Redlined Revision of Board Policy Manual
- E.7 Review Information for the Draft Capital Improvement Plan for the Parks and General Fund, FY 2022-23
Attachment 1 – Draft Capital Improvement Plan for the Fiscal Years ending June 30, 2022-2031 for the Parks and General Fund
Attachment 2 – Draft Capital Improvement Plan Narrative for Fiscal Year 2022-23

- E.8 Consider Granting Authorization to the General Manager to work with Green Diamond Resource Company to Develop Grant Applications for Joint Fuel Break Projects at the Community Forest/Private Property Interface
Attachment 1 – Sample Fuel Break Project Maps

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Parks and Recreation Committee (Binder/Clark-Peterson)
- b. Area Fund (John Kulstad/Clark-Peterson)
- c. Redwood Region Economic Development Commission (Clark-Peterson/Binder)
- d. McKinleyville Senior Center Board Liaison (Binder/Clark-Peterson)
- e. Audit (Orsini/Couch)
- f. Employee Negotiations (Couch)
- g. McKinleyville Municipal Advisory Committee (Orsini)
- h. Humboldt Local Agency Formation Commission (Couch)
- i. Environmental Matters Committee (Couch/Clark-Peterson)
- j. AdHoc Committee – Community Forest (Mayo/Orsini)
- k. AdHoc Committee – Latent Powers (Couch/Orsini)

F.2 LEGISLATIVE AND REGULATORY REPORTS

F.3 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask)
- b. Operations Department (James Henry)
- c. Parks & Recreation Department (Lesley Frisbee)
- d. General Manager (Pat Kaspari)
Attachment 1 – WWMF Monthly Self-Monitoring Report

F.4 PRESIDENT'S REPORT

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on January 28, 2021

Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.