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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, PARKS & RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR JANUARY 19, 2023 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II - Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III - Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District.

AGENDA ITEM IV—Elect Officers & Renew Terms

AGENDA ITEM V — Parks & Recreation Director Report

Recreation Program Updates

- Breakout Vacation Camp ran January 3-6, serving 20 youth per day; February 21-24 during the President’s week break and April 10-14 during Spring break week. Registration is currently being accepted for all weeks.
- Drop-in Pickleball is running on Monday & Wednesday mornings 9:30am to 12:30pm and. \$4 per person. Friday Pickleball is cancelled until the end of the Youth Basketball League. Pickleball is run by volunteers.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 6:00pm-7:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class
 - The Martial Arts classes are averaging 10-14 people per class.
- Sunday Night drop-in Basketball is averaging 12-16 participants per week.
- Youth Basketball League began on January 9th. 220 youth in grades 3rd-9th are enrolled.
- Totletics Soccer begins on January 21st. There are currently six spots left out of 40.
- Playgroup for children 0-5 runs weekly on Thursdays from 10:30am-12:30pm. This program is funded by a grant through First 5 of Humboldt.

Park & Facility Maintenance Updates

A water leak at the Teen Center Kitchen was discovered and repaired. The leak appears to be due to a latent defect from the 2016 construction of the facility and caused significant damage to

structural supports in the wall. The contractor responsible for the construction of the teen center has been contacted as there is a 10-year latent defect clause within the construction contract for the Teen Center. Leaks at Azalea Hall were also repaired, leaks were due to flashing that became loose during one recent wind storms. Parks maintenance has been busy assessing facilities after the extreme weather events, clearing trails and OSMZ's of downed trees and limbs. The Parks crew and NHES continue the routine schedule for maintenance on Central Ave. and Open Space Zone landscaping. Staff continue to keep up with daily/weekly routine facility and vehicle maintenance. Monthly inspections were conducted on all facilities and Open Spaces.

Interior renovations at Azalea Hall will begin in February with the renovating of the walls, removing wall paper, followed by texturing the walls and painting. Interior renovations at Azalea Hall is funded by the Prop 68 Per Capita Grant program. The renovations will include new flooring in the Hewitt room and Lobby, renovated walls and new window coverings, a new front door and HVAC replacement. It is anticipated that all renovations will be complete by the end of the 2023 calendar year.

Signs clearly communicating leash and off leash areas at the Dog Park will be installed by the end of January. The map on the website is currently being edited to clearly identify the off leash area of the park.

Facility Rentals & Use

10 Azalea Hall Rentals plus a weekly kitchen rental in December through February. Only 1 Pierson Park rentals December through February.

The Boys & Girls Club of the Redwoods Teen Club at the Teen & Community Center is averaging 25-35 youth per day.

Vandalism Report

Nothing to report this month

Hewitt Ranch Property Updates

No updates at this time.

North Bank River Property Updates

No updates at this time.

Other updates:

- Staff is preparing the Winter/Spring Newsletter & Activity Guide which will be mailed the week of February 13th-17th
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, the McKinleyville Family Resource Center Board of Directors and the Boys & Girls Club of the Redwoods Board of Directors.
- Staff continues to provide support to other departments of the District; assisting with accounts payable, and payroll.

Action: Information

AGENDA ITEM VI – Community Forest

The property appraisal is approximately 90% complete. Trust for Public Lands hopes to complete the property acquisition by June 30th. Green Diamond is working on encroachment permits and easement language for access points.

Public access points will be at Murray Rd. and First Rd. East Cochran access will be granted for MCSD maintenance only.

Action: Information

AGENDA ITEM VII – BMX Track & Park Project

Melton Design Group has provided a preliminary design plan with cost estimates. Due to the increased cost of materials a change of scope for the grant will need to be submitted. The design team is considering reducing the number of pickleball courts to one court, while leaving space for a second court to be added later, should funding become available. Other design considerations to reduce cost include use of decomposed granite along pathways to reduce use of concrete.

Action: Information

AGENDA ITEM VIII – Report on Actions of MCSD Board from January 4, 2023

E.2 Consider Appointment of Applicant, Julie Giannini-Previde to Vacant Seat on the Park and Recreation Committee (PARC)

Parks and Recreation Director Frisbee reviewed the staff note for this item. Board Directors commented on the applicant's qualifications and expressed their support of the applicant.

Motion: To appoint Julie Giannini-Previde to the Vacant Seat on the Park and Recreation Committee (PARC)

Motion by: Director Mayo; **Second:** Binder

Roll Call: Ayes: Binder, Biteman, Couch, Mayo and Orsini Nays: None Absent: None

Motion Summary: Motion Passed

Action: Information

AGENDA ITEM IX – Ad Hoc Committee Reports

Skate Park (Charlie Caldwell)

Fischer Ranch Estuary Project (Johnny Calkins):

BMX Bike Track & Park at School/Washington (Charlie Caldwell) **Agenda Item VI**

Community Garden (Ben Winker)

Action: Information

AGENDA ITEM X – Discuss Agenda Topics for Next Meeting

Action: Discussion

AGENDA ITEM X– Adjournment